SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PROCUREMENT DEPARTMENT
2379 BROAD STREET, BROOKSVILLE, FLORIDA 34604-6899

REQUEST FOR QUOTE (RFQ)

COVER SHEET

SUBMIT ELECTRONIC RESPONSES TO:  Sherry.Wooten@swfwmd.state.fl.us
Direct Inquiries to:  Sherry Wooten, Procurement Specialist
Phone: 352-796-7211, Ext. 4146;   FAX: 352-754-3497;   E-mail: Sherry.Wooten@swfwmd.state.fl.us

ISSUE DATE:  July 21, 2021
RESPONSE DUE DATE & TIME:  August 5, 2021 at 2:00 p.m.

TITLE:  RFQ 2117 – MEDICARE ADVANTAGE INSURANCE

SPECIFICATIONS:  The Southwest Florida Water Management District (District) is soliciting the services of a qualified State of Florida licensed carrier for Medicare Advantage Insurance for the District’s Medicare-eligible retirees.

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Email address for correspondence:  email@email.com

Authorized Signature:  
Date:  

Full Name:  Authorized Agent’s Name  Title:  Authorized Agent’s Title

I, the above signed, as Respondent hereby declare that I have carefully read this Request for Quote and its provisions, terms, and conditions covering the products and services as called for, and fully understand the requirements and conditions. I certify that this response is made without prior understanding, agreement, or connection with any corporation, firm, entity, or person submitting a response for the same products and services (unless otherwise specifically noted) and is in all respects fair and without collusion or fraud. By signing above, I agree to be bound by all the terms and conditions of this Request for Quote and certify that I am authorized to sign this response for the Respondent and that all the information provided is true and correct to the best of my knowledge.

Upon award to the Respondent and execution by the District below, terms and conditions of this Request for Quote will be effective and binding upon both parties.

IT IS THE RESPONDENT’S RESPONSIBILITY TO ASSURE THAT ITS ELECTRONIC RESPONSE IS DELIVERED BY EMAIL AT THE PROPER TIME. RESPONSES RECEIVED AFTER THE DATE AND TIME SPECIFIED MAY NOT BE ACCEPTED.

SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT

By:  
Michael Molligan  Date
Director, Employee and External Relations
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PART I – GENERAL CONDITIONS

1.1 PURPOSE.

The purpose of this Request for Quote (RFQ) is to provide guidelines for submission of responses to implement the services described in Part III of this RFQ.

1.2 DEFINITIONS.

"Respondent" means any State of Florida licensed Medicare Advantage Insurance carrier submitting a response to this RFQ. "District" means the Southwest Florida Water Management District, which is the issuing agency.

1.3 DEVELOPMENT COST.

Neither the District nor its representatives will be liable for any expenses incurred in connection with preparation of a response to this RFQ. All responses should be prepared simply and economically, providing a straightforward and concise description of the Respondent's ability to meet the requirements of the RFQ.

1.4 RULES FOR RESPONSES.

The authorized signer of the response to this RFQ must declare that any person or entity with any interest in the response, as a principal, is identified therein; that the response is made without collusion; that the response is, in all respects, fair and in good faith; and that the authorized signer of the response has full authority to bind the Respondent stated on the RFQ form (Cover Sheet).

1.5 RESPONSE FORMAT.

In order to assist the District's review process, responses are to be prepared utilizing the following format. All responses will be submitted on 8.5” x 11” paper, except for charts which may be on 11” x 17” paper. For the purpose of page limitations, a "page" will be considered one side of a sheet of paper. Text will be single-spaced using 12-point Arial font, except for headers, footers, tables, graphs and charts. All sections are to be clearly identified and pages clearly numbered. All information furnished must be legible.

1.5.1 Request for Quote Form. Respondents must complete, sign, scan and return the RFQ Cover Sheet with their response. In accordance with the Electronic Signature Act of 1996, electronic signatures, including facsimile transmissions, may be used and will have the same force and effect as a written signature.

1.5.2 Letter of Transmittal. This letter, not to exceed two (2) pages, shall briefly state Respondent's understanding of the work to be performed and make a positive commitment to perform the work in a timely fashion to effectuate the provision of services as outlined in this RFQ for calendar year 2022. The letter must include the names of individuals authorized to make representations for the organization regarding this RFQ, their titles, addresses, telephone numbers and email addresses. This letter must be signed by an official authorized to negotiate for the Respondent.

1.5.3 Organizational Profile. This section of the reply should provide a description of your organization, including location(s), size, range of activities, service team organization chart, qualifications of management team, and any other appropriate information to describe the organization. Emphasis should be given to the organization's experience with similar types of services.
1.5.4 **References.**

Respondents must provide a minimum of three (3) references from public agencies, other than the District, for which the Respondent has performed similar services in scope and magnitude as this RFQ and within at least three (3) years immediately preceding the RFQ response due date as listed on the RFQ Cover Sheet. Each reference must have a minimum of 500 employees, 1,450 dependents and 50 retirees for whom you provide insurance coverage. Respondent must have informed the Referenced contact that they are being used as a reference and may be contacted by the District. References must include agency name, contact name, address, telephone number, email address, type and duration of coverages.

1.5.5 **Scope of Work.**

This section of the response is addressed in Part III, Nature of Services Required.

1.5.6 **Compensation.**

This section of the response is addressed in Part III, Nature of Services Required.

1.5.7 **Additional Data.**

Provide any additional information in which you feel is pertinent for consideration and is not specifically requested in the previous sections of this RFQ. This information will only be evaluated to the extent it supports the Respondent's qualification and experience to provide the services requested by this RFQ.

1.6 **RESPONSIVE/RESPONSIBLE.**

At the time of submitting a response, the District requires that the Respondent be properly licensed and registered to do business in the State of Florida in accordance with Florida Statutes. Responses that fail to provide all required information, documents, or materials, may be rejected as non-responsive. Respondents whose responses, past performance, or current status do not reflect the capability, integrity or reliability to fully and in good faith perform the requirements of this RFQ may be rejected as non-responsible. The District may make such investigations as it deems necessary to determine the ability of the Respondent to perform the services as requested in this RFQ. The District reserves the right to determine which responses meet the requirements of this solicitation and which responses are responsive and responsible.

1.7 **TECHNICAL QUESTIONS.**

All questions must be presented in writing to Sherry.Wooten@swfwmd.state.fl.us, for receipt no later than five (5) working days prior to the response due date. Inquiries must reference the RFQ number and title. The District will attempt to answer all submitted questions in a timely manner but accepts no responsibility for response delays.

1.8 **CONFLICT OF INTEREST.**

The award hereunder is subject to the provisions of Chapter 112, Part III, F.S., as amended, governing conflicts of interest. All Respondents must disclose with their response the name of any officer, director, or agent who is also a public employee. Further, all Respondents must disclose the name of any public employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Respondent's firm or any of its branches.
1.9 PUBLIC AVAILABILITY OF RECORDS.

All responses will become the property of the District and, at the sole discretion of the District, may not be returned to Respondent. Any information, reports or other materials given to, prepared or submitted in response to this RFQ will be subject to the provisions in Chapter 119, F.S., commonly known as the Florida Public Records Act. Any Respondent claiming that its response contains information that is exempt from the public records law must clearly segregate and mark that specific information and provide the specific statutory citation for such exemption (i.e., Section 815.04, F.S.).

1.9.1 The Respondent, upon request, shall permit the District to examine or audit all services related records and documents during or following completion of the services at no cost to the District. Payments made to the Respondent under this Agreement shall be reduced for amounts found to be not allowable under this Agreement by an audit. If an audit is undertaken by the District, all required records shall be maintained until the audit has been completed and all questions arising from it are resolved. The Respondent shall maintain all such records and documents for at least five (5) years following completion of the services.

1.9.1 Each party shall allow public access to services documents and materials made or received by either party in accordance with the Public Records Act, Chapter 119, F.S. To the extent required by Section 119.0701, F.S., the Respondent shall (1) keep and maintain public records required by the District in order to perform the service; (2) upon request from the District’s custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by law; (3) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of the Agreement if the Respondent does not transfer the records to the District; and (4) upon completion of this Agreement, transfer, at no cost to the District, all public records in possession of the Respondent or keep and maintain public records required by the District to perform the service. If the Respondent transfers all public records to the District upon completion of this Agreement, the Respondent shall destroy any duplicate public records that are exempt or confidential and exempt from public records requirements. If the Respondent keeps and maintains public records upon completion of this Agreement, the Respondent shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District’s custodian of public records, in a format that is compatible with the information technology systems of the District.

1.9.2 IF THE RESPONDENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE RESPONDENT’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS by telephone at 352-796-7211, ext. 4555, by email at RecordsCustodian@SWFWMD.state.fl.us, or at the following mailing address:

Public Records Custodian
Southwest Florida Water Management District
2379 Broad Street
Brooksville, Florida 34604-6899

Any changes to the above contract information will be provided to the Respondent in writing.

1.9.3 This paragraph shall survive the expiration or termination of this Agreement.

1.10 RIGHT TO ACCEPT OR REJECT RESPONSES.

Responses which are incomplete, conditional, obscure, or contain additions not contemplated by the RFQ or irregularities of any kind, or do not comply in every respect with the RFQ may be rejected as
nonresponsive at the option of the District. The District does not bind itself to accept the minimum specifications stated in this RFQ but reserves the right to accept any response which in the judgment of the District will best serve the needs and the interests of the District. The District reserves the right to reject any and all responses submitted in response to this RFQ or to cancel, in part or in its entirety, this RFQ, if it is in the best interest of the District to do so.

If awarded, no contract will be formed between the Respondent and the District until the Cover Sheet is executed by both parties. There is no obligation on the part of the District to award a response to the lowest priced Respondent, and the District reserves the right to award the contract to the Respondent(s) submitting the best overall responsive proposal which is most advantageous and in the best interest of the District in achieving the services, and to waive any irregularity or technicality in the responses received. The District shall be the sole judge of the responses that offer the best value and the resulting agreement that is in its best interest.

1.11 AGREEMENT INFORMATION.

Upon award to a Respondent, and the District’s execution of the Cover Sheet of this RFQ, both parties agree to be bound by the terms and conditions included in this RFQ, notwithstanding any provision in any plan document offered by Respondent, Respondent is obligated to provide the products and services to the District as provided in its response to this RFQ, and in accordance with the terms and conditions of this RFQ. The District shall not be obligated to prosecute any claims that the District may have against third parties arising out of any occurrence resulting in a payment for eligible claims expenses, as defined by Respondent’s plan documents, by the District.

If Respondent will require the District to execute a standard agreement applicable to the products and services offered under this RFQ, Respondent shall provide a copy of any such standard agreement with its response. The District reserves the right to add and revise provisions that are deemed to be in the best interest of the District, as determined solely by the District. The laws of the State of Florida will govern any agreement resulting from this RFQ. In the event of a conflict of terminology, priority shall first be given to the terms and conditions of this RFQ, then to the Respondent’s response, then to Respondent’s standard agreement or plan documents.

1.12 INDEMNIFICATION.

The Respondent agrees to defend, indemnify and hold harmless the District and all District agents, employees and officers from and against all liabilities, claims, damages, expenses or actions, either at law or in equity, including attorney fees and costs and attorney fees and costs on appeal, caused or incurred, in whole or in part, as a result of any act or omission by the Respondent, its agents, employees, subcontractors, assigns, heirs or anyone for whose acts or omissions any of these persons or entities may be liable during the Respondent’s performance under any agreement resulting from this RFQ. This provision shall survive the expiration or termination of the Agreement.

1.13 WITHHOLDING PAYMENT.

The District may, in addition to other remedies available at law or equity, retain such monies from amounts due the Respondent under any resulting agreement as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted by or against the District. The District may set off any liability or other obligation of the Respondent or its affiliates to the District against any payments due the Respondent under any agreement with the District.

1.14 TERMINATION.

Unless otherwise agreed to by the District, any agreement resulting from this RFQ may be terminated by the District without cause upon thirty (30) days written notice. Termination is effective upon the thirtieth (30th) day as counted from the date of the written notice. In the event of termination under this paragraph, the Respondent will be entitled to compensation for all services provided to the District through the end of
the month in which the termination is effective and which are within the Statement of Work, are documented in the budget, and are allowed under the Agreement.

1.15 **LAW COMPLIANCE.**

The Respondent will abide by and assist the District in satisfying all applicable federal, state and local laws, rules, regulations and guidelines (including but not limited to the Americans with Disabilities Act) relative to performance under this RFQ. The Respondent will not discriminate against any employee or applicant for employment because of race, color, religion, sex, handicap, disability, marital status or national origin. Respondent will obtain and maintain all permits and licenses necessary for its performance under this RFQ.

1.16 **AMERICANS WITH DISABILITIES ACT (ADA).**

The District does not discriminate upon the basis of disability. This nondiscrimination policy involves every aspect of the District’s functions, including access to and participation in the District’s programs, services or activities. Anyone requiring reasonable accommodation or would like information as to the existence and location of accessible services, activities, and facilities as provided for in the Americans with Disabilities Act should contact the District’s Human Resources Office, 2379 Broad Street, Brooksville, Florida 34604-6899; telephone (352) 796-7211 or 1-800-423-1476 (FL only), ext. 4747; or email ADACoordinator@WaterMatters.org. If you hare hearing or speech impaired, please contact the agency using the Florida Relay Service, (FL only) 1-800-955-8771 (TDD); or 1-800-955-8770 (Voice). If requested, appropriate auxiliary aids and services will be provided at any public meeting, forum, or event of the District. In the event of a complaint, please follow the grievance procedure located at WaterMatters.org/ADA.

1.17 **PUBLIC ENTITY CRIMES.**

Pursuant to Subsections 287.133(2) and (3), F.S., a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Subsection 287.017, F.S., for CATEGORY TWO, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list. By submitting a response to this solicitation, the Respondent certifies that it is not on the convicted vendor list. The Respondent further agrees to notify the District if placement on this list occurs. The Respondent agrees to include this provision in all subcontracts and require the Public Entity Crimes Statement Form for all subcontracts or lower tier agreements executed to support the Respondent’s work under the Agreement.

1.18 **SCRUTINIZED COMPANIES.**

Pursuant to Section 287.135, F.S., a company that, at the time of submitting a bid or proposal for a new contract or renewal of an existing contract, is on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, is ineligible to, and may not bid on, submit a proposal for, or enter into or renew a contract with an agency or local governmental entity for goods or services in any amount. If the goods or services are in the amount of $1 million dollars or more, the company must also not be on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or be engaged in business operations in Cuba or Syria.

By signing this RFQ, the Respondent certifies that it is not on any of the lists or engaged in any of the prohibited activities identified above, as applicable based upon the amount of this Agreement. The Respondent agrees to notify the District if it is placed on any of the applicable lists or engages in any of the prohibited activities during the term of this Agreement. The District may immediately terminate this Agreement at its option if the Respondent is found to have submitted a false certification, is placed on any of the applicable lists or engages in any prohibited activities.
1.19 EMPLOYMENT ELIGIBILITY VERIFICATION.

In accordance with Section 448.095, F.S. Respondent, by responding to a RFQ or entering into a contract with the District, certifies: (i) it is registered with and uses the E-Verify system operated by the U.S. Department of Homeland Security to verify the work authorization status of all newly hired employees, (ii) during the year prior to making its submission or entering into a contract with the District, no contract of Respondent was terminated by a public employer in compliance with Section 448.095, F.S, and (iii) it is and shall remain in compliance with Sections 448.09 and 448.095, F.S., including securing and maintaining subcontractor affidavits as required by Section 448.095(2)(b), F.S. Upon good faith belief that Respondent or its subcontractors of any tier have knowingly violated Sections 448.09(1) or 448.095(2), F.S. the District shall terminate (or order the termination of) their contract. Respondent shall be liable for any additional cost incurred by the District as a result of its termination. The District’s receipt of proof that Respondent and each subcontractor performing through Respondent are E-Verify system participants is a condition precedent to any District contract. Information on how to obtain proof of participation, register for and use the E-Verify system may be obtained via U.S. Department of Homeland Security website: http://www.dhs.gov/E-Verify. This provision shall be incorporated into any resulting contract with the District.

1.20 BACKGROUND CHECKS.

The District will require Respondent to perform a background check on all persons assigned to perform work for the District on behalf of Respondent. This will include, at a minimum, a check of each person's criminal history record with the Florida Department of Law Enforcement (FDLE), and such additional background checking as Respondent may deem appropriate.

Persons with certain types of criminal backgrounds may be automatically excluded from performing work for the District. Others may be excluded at the sole discretion of the District, based upon the results of the background check (see Section 373.6055 F.S. for further detail about statutory requirements).

PART II – INTRODUCTION

2.1 GENERAL INFORMATION.

The Southwest Florida Water Management District (District) hereby solicits offers for the services of licensed, qualified Respondents for the following purpose:

MEDICARE ADVANTAGE INSURANCE

To be considered, one (1) exact electronic Adobe™ Portable Document Format File (.PDF), signed by an authorized agent, of all required response documents must be received by the District's Procurement Specialist via Email delivery to Sherry.Wooten@swfwmd.state.fl.us by 2:00 p.m., Eastern Time, August 5, 2021. The receipt time will be measured by the time and date stamp of the emails received.

During the review process, the District reserves the right, where it may serve the District’s interest, to request additional information including changes to the initial responses, from Respondents.

The District anticipates awarding to one (1) qualified Respondent to perform the services set forth in this RFQ as selected by the District. For a Respondent to be considered qualified, the Respondent must be licensed with the State of Florida be authorized to provide the offered services and products within the State of Florida.
2.2 **BACKGROUND INFORMATION.**

The District currently offers Medicare-eligible retiree participants the option to enroll in (1) a Medicare Advantage plan with Florida Blue (2) PPO medical plan or (3) a high deductible health plan. The District’s current medical administrator is Cigna Corporation.

2.3 **TERM OF CONTRACT.**

The expected term of the contract resulting from this RFQ is one (1) year, commencing January 1, 2022 and terminating December 31, 2022, with the option for four (4) additional one (1) year renewal periods commencing January 1st of each subsequent year, upon the mutual written agreement of both parties.

2.4 **RESPONSE CALENDAR.**

The following is a list of key dates concerning this RFQ. All dates are subject to change.

- Request for Quote issued by the District .................................................................July 21, 2021
- Due date for Respondents to submit responses (2:00 p.m.) ..............................August 5, 2021
- Notice of Award ........................................................................................................August 20, 2021
- Submittal of all Final Contracts, Documents and Paperwork ...........................September 1, 2021
- Open Enrollment Period ..........................................................................................October 2021
- Submittal of Plan Documents ...............................................................................November 1, 2021
- All Data to Carrier(s) .............................................................................................December 2021
- Plan Effective Date ..................................................................................................January 1, 2022

General RFQ questions will be answered by telephone Monday through Friday from 8:30 a.m. to 4:30 p.m., Eastern Time.

All District contact must be through the Procurement Services Office (PRO), Southwest Florida Water Management District, 2379 Broad Street, Building 4, Brooksville, Florida 34604-6899, telephone number 352-796-7211 or 1-800-423-1476 (Florida only) extension 4146; fax number 352 754 3497; E-mail: Sherry.Wooten@swfwmd.state.fl.us.

**PART III – NATURE OF SERVICES REQUIRED**

3.1 **PROJECT DESCRIPTION.**

3.1.1 **Purpose.** The purpose of this RFQ is to solicit responses from licensed, qualified insurance carriers to provide Medicare Advantage insurance to the District’s Medicare-eligible retirees effective January 1, 2022. Respondents are strongly encouraged to carefully read the entire RFQ.

3.1.2 **Objectives.** The objective of this RFQ is to select a Respondent that will provide the best service, pricing, cost management and flexibility to the District, thus allowing the District to obtain the best overall program, while minimizing cost to the District. Therefore, the District seeks Respondents that will meet the following objectives:

3.1.2.1 Offer Medicare Advantage insurance.

3.1.2.2 Work collaboratively with the District’s Broker, to develop a long-term strategy to help control the increase in future claims cost and maintain a meaningful benefit level for the District’s retirees.

3.1.2.3 Provide knowledgeable and comprehensive administration and excellent member service.
3.1.3 **Current Coverages.**

3.1.3.1 The District has approximately 65 retirees with medical coverage, whereas 44 are enrolled in the Medicare Advantage Plan. The District currently offers retirees two self-funded medical insurance plans through a single carrier. These medical plans include one PPO plan (Grandfathered plan) and a High Deductible Health Plan. In addition to the two medical plans, retirees also have the option to enroll in a Medicare Advantage plan. To be eligible for the Medicare Advantage plan, retirees must be enrolled in Part A & B of Medicare.

3.1.3.2 Retirees have the option to deduct their medical contributions from their Florida Retirement System (FRS) pension check.

3.1.3.3 Section 112.0801, F.S., provides retirees the option of continuing coverage at their cost.

3.1.4 **General Provisions.**

3.1.4.1 The District’s Broker will provide technical support and an analysis and assessment of the responses to District staff during the District’s selection of a Respondent.

3.1.4.2 After the initial term of the Agreement, the District may renew the Agreement pursuant to Section 2.3, Term of Contract. The Carrier will provide the District with a Renewal Notice of changes in premium and benefits under the Medicare Plan for the upcoming year at least one hundred twenty calendar days (120) before each annual renewal effective date.

3.2 **SCOPE OF WORK.**

3.2.1 **Respondents Requirements.** Each Respondent must provide the following items to enable the District to evaluate each Respondent:

3.2.1.1 An A.M. Best rating of at least “A-” is required.

3.2.1.2 Must provide all licenses required to conduct business in the State of Florida with regard to the products and services requested herein. Copies of the following licenses and certificates must be provided at the time of response submittal:

   3.2.1.2.1 Copy of 2-15 Health and Life (Including Annuities and Variable Contracts) License.

   3.2.1.2.2 Copy of current America’s Health Insurance Plans (AHIP) annual certification.

3.2.1.3 In addition to the requirements included in Section 1.5, the Exhibits attached to this RFQ must be fully completed for the products and services offered in your response.

   3.2.1.3.1 Exhibit I Medical Advantage Insurance Response Form

   3.2.1.3.2 Exhibit II Questionnaire

3.2.1.4 Draft employer application.

3.2.1.5 Plan Summary.

3.2.1.6 A copy of any applicable standard Florida governmental or public entity agreement for the services and products offered.
PART IV – HISTORIC DATA

4.1 MEDICAL HISTORY RATES.

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<td>Premium Per Member Per Month (Retiree + Spouse)</td>
<td>$657.04</td>
<td>$493.20</td>
<td>$514.30</td>
<td>$509.76</td>
</tr>
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</table>

4.2 CURRENT MEDICAL CONTRIBUTIONS.

**MEDICAL - Open Access Plus HDHP**

<table>
<thead>
<tr>
<th>Active Employees</th>
<th>District</th>
<th>Cigna (2021)</th>
<th>Employee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>$823.20</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Employee + One</td>
<td>$1,598.44</td>
<td>$15.00</td>
<td></td>
</tr>
<tr>
<td>Employee + Family</td>
<td>$1,753.10</td>
<td>$26.00</td>
<td></td>
</tr>
<tr>
<td>Administrative Employees</td>
<td>District</td>
<td>Employee</td>
<td></td>
</tr>
<tr>
<td>Employee Only</td>
<td>$823.20</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Employee + One</td>
<td>$1,613.44</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Employee + Family</td>
<td>$1,778.10</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Retirees</td>
<td>District</td>
<td>Employee</td>
<td></td>
</tr>
<tr>
<td>Employee Only</td>
<td>$0</td>
<td>$823.20</td>
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</tr>
<tr>
<td>Employee + One</td>
<td>$0</td>
<td>$1,613.44</td>
<td></td>
</tr>
<tr>
<td>Employee + Family</td>
<td>$0</td>
<td>$1,778.10</td>
<td></td>
</tr>
</tbody>
</table>

**MEDICAL - Open Access Plus Copay Plan**

<table>
<thead>
<tr>
<th>Active Employees</th>
<th>District</th>
<th>Cigna (2021)</th>
<th>Employee</th>
</tr>
</thead>
<tbody>
<tr>
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<td>$972.72</td>
<td>$19.84</td>
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<td>Employee + One</td>
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<tr>
<td>Employee + Family</td>
<td>$1,959.48</td>
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**Administrative Employees**

<table>
<thead>
<tr>
<th>District</th>
<th>Employee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>$983.20</td>
</tr>
<tr>
<td>Employee + One</td>
<td>$1,927.78</td>
</tr>
<tr>
<td>Employee + Family</td>
<td>$2,110.92</td>
</tr>
</tbody>
</table>
### PART V – INSURANCE REQUIREMENTS

**5.1 INSURANCE REQUIREMENTS.** The Carrier is required to maintain, during the entire term of the agreement, insurance in the following kinds and amounts or limits with a company or companies authorized to do business in the State of Florida. Carrier must provide renewed certificate(s) of insurance within thirty (30) calendar days of expiration. Carrier will not commence work under the contract until the District has received an acceptable certificate or certificates of insurance showing evidence of such coverage:

- **5.1.1** Liability insurance on forms no more restrictive than the latest edition of the Commercial General Liability policy (CG 00 01) of the Insurance Services Office without restrictive endorsements, or equivalent, with the following minimum limits and coverage:
  - Per occurrence $1,000,000
  - Aggregate $2,000,000

- **5.1.2** Vehicle liability insurance, including owned, non-owned and hired autos with the following minimum limits and coverage:
  - Bodily Injury Liability per Person $100,000
  - Bodily Injury Liability per Occurrence $300,000
  - Property Damage Liability $100,000
- or -
  - Combined Single Limit $500,000

- **5.1.3** The District and its employees, agents, and officers must be named as additional insured on the general liability policy to the extent of the District's interests arising from the agreement.

- **5.1.4** Carrier must carry workers’ compensation insurance in accordance with Chapter 440, F.S. Workers Compensation insurance and employers’ liability insurance with a limit of not less than $1,000,000.

- **5.1.5** Professional liability (Errors & Omissions) insurance in a minimum amount of $1,000,000.

- **5.1.6** Carrier must obtain certificates of insurance from any subcontractor otherwise the Carrier must provide evidence satisfactory to the District that coverage is afforded to the subcontractor by the Carrier insurance policies.

- **5.1.7** Carrier must notify the District in writing of the cancellation or material change to any insurance coverage required by the Agreement resulting from this RFQ. Such notification must be provided to the District within five (5) business days of the Carrier notice of such cancellation or change from its insurance carrier.
PART VI - EVALUATION PROCEDURES

6.1 REVIEW OF RESPONSES. Timely submitted responsive and responsible quotes will be reviewed by representatives of the District against the evaluation criteria described in Section 6.2 below. Concurrent with the District's review, the District's Broker will provide technical support as needed by the District representatives and will prepare an objective assessment and analysis of the responses for consideration by the representatives.

6.2 EVALUATION METHOD AND CRITERIA. Responses will be reviewed by the following criteria:

6.2.1 Proposed Cost

6.2.2 Proposed Benefits

6.2.3 Proposed Network

6.2.4 Capacity and Skill to Perform Services

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EXHIBIT I

Medical Advantage Insurance Response Form

Provided as an electronic Microsoft Word™ format file via Email response.

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Exhibit II
Questionnaire Response Form

Provided as an electronic Microsoft Word™ format file via Email response.

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