

NOVEMBER 15, 2024

RFP 24-4534 PHYSICAL RISK ASSESSMENT

ADDENDUM #2
(Acknowledgment is Required)

The Respondent shall acknowledge its review and receipt of this Addendum by signing below and including a signed copy of this Addendum with its proposal submittal. Failure to do so could result in disqualification of the proposal.

Please note that double underlined information (example) is added wording and stricken information (~~example~~) is deleted wording.

I. CLARIFICATIONS:

The calendar in PART 2 – INTRODUCTION, SECTION 2.5 PROPOSAL CALENDAR is replaced in its entirety with the following:

Request for Proposal issued by the District	October 25, 2024
Deadline to submit Questions	December 6, 2024
Attachment 7 – Exempt Documents Distribution Agreement receipt deadline	December 6, 2024
Due date for Respondents to submit proposals (2:00 p.m. local time)	December 10, 2024
Preliminary Evaluation Meeting (Virtual, 12:00 p.m. local time)	December 19, 2024
Notice of Intent to Shortlist (if required)	TBD
Oral Presentations (Virtual – if required)	TBD
Final Evaluation Meeting (Virtual – if required)	TBD
Notice of Intent Award	TBD

Note: Dates are subject to change.

II. QUESTIONS AND ANSWERS:

1. **Question:** Will the District post a formal list of sites related to this project? [ENTITY] is familiar with most of the water processing areas within the district (and its service cities) and the service office locations outlined within the RFP. In order to create a formal price proposal, the respondents would need a list of 'water processing sites' actually associated with this project.

Answer: Yes. The District will provide a list of locations. Those locations are considered confidential for the purposes of this solicitation. For instructions on how to receive

the list of locations, please refer to PART 1 – GENERAL CONDITIONS, SECTION 1.32, EXEMPT AND CONFIDENTIAL DOCUMENTS. which states the following:

Reference documents that are confidential and/or exempt pursuant to section 119.071(3), Florida Statutes, shall be made available to interested individuals or entities subject to applicable law. Specifically, to receive figures marked as confidential and/or exempt reference documents as an electronic file or other media as the District may deem appropriate (Exempt Documents), potential respondents must have an authorized representative sign the District's standard Exempt Documents Distribution Agreement (EDDA) form which is provided in this RFP as Attachment 7 – Exempt Documents Distribution Agreement. Upon the District's receipt of a signed EDDA and its confirmation that the potential respondent may receive confidential and/or exempt documents, the potential respondent shall be provided access to the Exempt Documents. Potential respondents shall send a completed and signed EDDA to Procurement Services at Email: procurement@watermatters.org. Potential respondents are encouraged to submit a signed EDDA as soon as possible. The District will review completed, signed EDDAs on a first come, first served basis subject to staff availability. EDDAs received less than three business days before the opening date and time will not be reviewed.

2. Question: **The RFP outlines Attachment 6 Professional Reference Form. Can reference information be submitted in a different format? It is often hard to get clients to receive, sign and return forms associated with references for projects. If the consultant team lists all the information within another format, providing answers for questions 1 - 4, would the district accept the Reference information listed within a proposal?**

Answer: Yes, the District will accept as responsive signed and dated references (in the amount specified in PART – 1 GENERAL CONDITIONS, Section 1.7, PROPOSAL FORMAT) in an alternate format that, at minimum, contains the Respondent's entity name, the name of the entity providing the reference, the reference's contact name and title, the reference's contact phone and email, and the answers to questions 1 thru 4.

Chamanda Burris
Procurement Supervisor
cc: Project Manager

ACKNOWLEDGEMENT OF ADDENDUM #2

BY: _____
DATE

(TYPE/PRINT NAME AND TITLE)

COMPANY NAME

END OF
RFP 24-4534 PHYSICAL RISK ASSESSMENT
ADDENDUM #2