REQUEST FOR INFORMATION (RFI)  
FOR  
WETLAND TREATMENT FACILITY AND EQUIPMENT MAINTENANCE  
RFI 22-3921  
SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT  

POSTED: FRIDAY, JUNE 2, 2023  
DUE DATE: TUESDAY, JULY 11, 2023  

OBJECTIVE  

The Southwest Florida Water Management District (District) is seeking information from facility and equipment maintenance companies to help understand the Facilities Maintenance and Asset Management industry and the market in order to form a solicitation for facility and equipment maintenance services at a wetland treatment facility.  

The District is seeking answers to the following questions:  

1) Does your company provide all encompassing facilities maintenance work?  
2) How do you price this type of work?  
3) What information is needed to accurately bid this type of work (see details of scope of work below)?  
4) What licenses or certifications should be held to perform this type of work?  
5) How many manhours per week or per month would you estimate it would take to perform this type of work?  
6) What specialized trades (i.e. electrician, pipefitter, etc.) would you utilize (if any) to perform this type of work?  
7) How many manhours per week and per month would you estimate it would take in general labor and each of the specialized trades to perform this type of work?  
8) Is there any other information that you would like to share about the industry, market, or that you think would be helpful to the District in forming this solicitation?  
9) Are you aware of similar projects bid by other governmental agencies in Florida? If so, please share any information you have including entity name and location, bid number and contract number, date bid/awarded, and project name.
10) In a maintenance service agreement such as this, how is the total site maintenance costs managed as equipment is replaced, added, or eliminated during the term of the agreement?

11) Are routine maintenance related parts and materials (i.e. oil, seals, lubricants, cleaning supplies, etc.) included in base bid, customer supplied, or charged separately?

12) Do maintenance service agreements include the repair or replacement of smaller items (i.e., door locks, minor fence repairs, missing grounding wire, boat barrier rope replacement, etc.)? If so:

12a) Are these costs incorporated into the contract base amount?

12b) Are these costs billed as time and material in addition to the bid base amount?

12c) Is a labor unit price and parts markup rate incorporated into the bid?

The District would also like to understand the current market. Please provide a price estimate per year for this project as part of your submission.

BACKGROUND

The District encompasses roughly 10,000 square miles in all or part of 16 counties and serves a population of nearly six million people. The goal of the District is to meet the water needs of current and future water users while protecting and preserving the water resources within its boundaries.

The District was established in 1961 as a flood protection agency. Since then, its responsibilities have grown to include managing water supply, protecting water quality, and preserving natural systems that serve important water-related functions.

MISSION: WATER QUALITY

The District is actively involved in maintaining and improving the water quality within its boundaries. District permits require new developments to capture and treat polluted stormwater before it is released. Other water quality activities include various stormwater improvement projects, plugging abandoned wells and restoration of springs and other habitats that naturally filter water.
SCOPE OF WORK

Contractor will furnish all labor, parts, and supplies required to conduct maintenance as generally listed below:

1) General Site Maintenance
   a. Visual Inspection of All Sites.
   b. Sweep Away Debris And Remove Litter.
   c. Brush Down And Clean Intake Structure.
   d. Inspect Boat Barrier.
   e. Clear Weep Holes of Debris.

2) General Electronics Maintenance
   a. Inspect Ventilation Openings.
   b. Inspect Ventilation Fans.
   c. Inspect Wiring and Terminations.

3) Maintenance on the following equipment types and approximate quantities:
   a. 4 – Control Panels
   b. 2 – Programmable Logic Controllers
   c. 1 – Three Phase General Purpose Transformer
   d. 1 – Encapsulated Transformer
   e. 1 – LP Gas Engine Driven Generator
   f. 2 – Generators
   g. 6 – Safety Switches
   h. 2 – Electrical Panelboards
   i. 1 – Automatic Transfer Switch
   j. 6 – Grounding
   k. 2 – Surge Suppression/Lightning Protection
   l. 1 – Electrified Perimeter Security Fence
   m. 3 – Trash Rakes on the Pump Intakes
   n. 3 – Submersible Pumps
   o. 13 – Sliding Gates
   p. 7 – Water Control Structure Gate Actuators
   q. 1 – Eccentric Plug Valve with Level Actuator
   r. 1 – Air/Vacuum Valve
   s. 1 – Standard Port Plug Valve - Handwheel Operated
   t. 1 – Swing Check Valve

4) Bi-annual pressure washing of four small buildings/structures.
QUESTIONS AND SUBMISSION REQUIREMENTS

For further information or clarification, any and all questions shall be submitted via email to procurement@watermatters.org by Friday, June 30, 2023 at 5 p.m.

Submission responses (question answers and budget estimate), are due by Tuesday, July 11, 2023 at 2:00 p.m. local time.

Responses may be submitted through DemandStar or by email to procurement@watermatters.org by the deadline listed above.

Responses shall be addressed to:

Ari Horowitz
Procurement Specialist
Procurement Services Office
Southwest Florida Water Management District
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Brooksville, Florida 34604
(352) 796-7211