

RFQ 23-4106 Pre-Response Meeting

PRESENTED BY:

- Tonya Parker-Rimes, Procurement Manager
- Scott Letasi, Bureau Chief, Engineering and Project Management



Overview of RFQu 23-4106

- The District is soliciting qualifications from the consulting community pursuant to the Consultant's Competitive Negotiations Act to provide District-wide professional services that include but are not limited to:
 - Civil Engineering
 - Environmental Engineering
 - Planning, Permitting and Monitoring
 - Groundwater Basin Monitoring and Modeling
 - Surveying and Mapping
 - Geospatial Data Collection
 - Watershed Monitoring, Modeling and Peer Review

Overview of RFQu 23-4106

(continued)

- The District is seeking Respondents for seven Chapters through a single Request for Qualifications.
- Respondents must have the ability to perform one or more of the Chapter Tasks within a Chapter.
- Respondents are not required to have expertise in all Chapter Tasks of a given Chapter.
- Task Work Assignments (TWA) will be issued to Qualified Respondents on an as-needed basis throughout the life of the Agreement.

Specifications: Part I, General Conditions

○ 1.4 CHANGES, DELAYS, AND ADDENDA

- www.watermatters.org/procurement
- www.demandstar.com

○ 1.8 RESPONSE FORMAT

- All responses must be submitted electronically. Hard copies will not be accepted.
- Responses must be uploaded to www.demandstar.com in Adobe Portable Document Format File (.pdf).
- Response must be formatted for print on an 8.5" x 11" page using the required font size.
- Pages must be numbered.
- A "page" is considered one side of a sheet of paper.
- A Table of Contents with links to each section and bookmarks must be included.

Specifications: Part I, General Conditions

(continued)

○ 1.8.1 DOCUMENT SUBMITTALS

- Divided into two units
 - Unit 1 - Detailed overview of the Respondent's and Sub-Respondent's firms
 - ✓ Respondent's hierarchical organizational structure
 - ✓ A detailed technical and management approach
 - Unit 2 - Detail the Respondent's Chapter Team organization and ability to perform the selected Chapter Tasks
 - ✓ Respondent's Chapter Team organization
 - ✓ Ability to perform the selected Chapter Tasks
 - ✓ Provide more detailed information concerning the Team Members

Specifications: Part I, General Conditions

(continued)

○ Unit 1

- General Information
 - Coversheet
 - Addenda Acknowledgement
 - A Letter of Transmittal and Commitment
- Chapter Checklist
- Respondent History
- Respondent Overview and Organizational Profile
 - Detail the management level business structure, from the President/CEO down to the Chapter Lead level, for the Respondent and all Sub-Respondents
- Respondent Technical and Management Approach

Specifications: Part I, General Conditions

(continued)

○ Unit 2

▪ Chapter Team

- Chapter Organizational Chart
- Team Member Matrix
- Team Member Overview
 - ✓ Demonstrate the Respondent's understanding of the District's needs and describe the Respondent's ability to furnish the type of Chapter Tasks.
- Chapter Projects and References

○ Resumes and Licenses – by company then by name

Specifications: Part I, General Conditions

(continued)

○ 1.9 ORAL INTERVIEWS

- Highest preliminary ranked responses for each Chapter will be shortlisted and required to make an oral presentation (virtual or in-person).
- Oral Presentations are exempt from public record or attendance but will be recorded.

○ 1.10 RESPONSE OPENING

- All responses must be submitted electronically. Hard copies will not be accepted.
- Responses must be uploaded to www.demandstar.com by 2:00 p.m. on April 4, 2023.

Specifications: Part I, General Conditions

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○ 1.11 TECHNICAL QUESTIONS

- All technical questions must be submitted to procurement@watermatters.org by 5:00 p.m. on March 14, 2023.
- To request records outside of this Request For Qualifications please visit www.watermatters.org and click the Public Records Request link at the bottom of the webpage.

○ 1.30 EMPLOYMENT ELIGIBILITY VERIFICATION

- Section 448.095, Florida Statutes, requires that the Respondent be registered and use the U.S. Department of Homeland Security E-Verify system to verify the work authorization status of all employees and Sub-Consultants.
- The District will verify the Respondent's compliance prior to any agreement or contract being issued.

Specifications: Part II, Introduction

○ 2.5 RESPONSE CALENDAR

- Request For Qualifications issued by the District February 17, 2023
- Non-Mandatory Pre-Response Conference held at 1:00 p.m. on March 7, 2023
- Technical Questions must be submitted by 5:00 p.m. on March 14, 2023
- Responses must be uploaded to www.demandstar.com prior to 2:00 p.m. on April 4, 2023
- Preliminary Evaluation Committee Meetings – Tentatively April/May 2023
- Oral Interviews – Tentatively May/June/July 2023
- Final Evaluation Committee Meetings – Tentatively May/June/July 2023
- Notice of Intended Decision, anticipated posting date – Tentatively May/June/July 2023
- Agreement Date – as soon as practical

Specifications: Part II, Nature of Services

- Provides details regarding the services needed for each Chapter
- Chapter E (Groundwater Basin Monitoring, Modeling, and Planning) is not being used and is reserved for reporting purposes
- Chapter H has been changed to WMP Watershed Evaluation, Modeling and Planning
- The links listed in each Chapter for the District divisions are links to the District's Agency Statement of Organization and Operation webpage at www.watermatters.org/about/organization/. Once on the webpage, scroll down to Agency Organization section which gives a synopsis of the Divisions and Bureaus who will be using the Request For Qualifications.

Specifications: Part IV, Evaluation Procedures

○ 5.2 EVALUATION METHOD AND CRITERIA

- Unit 1: Total possible points awarded – 30
 - Respondent Commitment: 0-5 points
 - Respondent Overview and Organizational Profile: 0-12 points
 - Respondent Technical and Management Approach: 0-10 points
 - Volume of Work: 0-3 points
- Unit 2: Total possible points awarded – 70
 - Team Member Qualifications: 0-30 points
 - Chapter Team Qualifications: 0-30 points
 - Chapter Technical and Management Approach: 0-10 points

Questions on Scope of Work

**Scott Letasi, Bureau Chief,
Engineering and Project Management**

Email All Questions To

procurement@watermatters.org

Additional Information Can Be Found At

- www.swfwmd.state.fl.us/about/newsroom/district-water-control-structures
- www.swfwmd.state.fl.us/projects/structure-operational-guidelines
- www.watermatters.org

Currently Awarded Firms

Ardurra Group, Inc.

AECOM Technical Services, Inc.

AIM Engineering & Surveying, Inc.

Applied Sciences Consulting, Inc.

Applied Technology & Management

Akins North America, Inc.

Barnes, Ferland and Associates

Black & Veatch Corporation

Brown and Caldwell

CDM Smith, Inc.

Collective Water Resources LLC

Dewberry Engineers Inc.

DRMP, Inc.

Environmental Science Associates

Exp U.S. Services, Inc.

George F. Young, Inc.

Geosyntec Consultants, Inc.

Greenman-Pederson, Inc.

H.W. Lochner, Inc.

HDR Engineering, Inc.

Hyatt Survey Services, Inc.

INTERA Incorporated

Inwood Cons. Engineers, Inc.

Jacobs Engineering, Group Inc.

Johnson, Mirmiran & Thompson

Jones Edmunds & Assoc.

Kimley-Horn and Associates, Inc.

Kisinger Campo & Assoc.

NorthStar Contracting Group, Inc.

NV5 Geospatial, Inc.

Pickett and Associates LLC

Progressive Water Resources

Singhofen & Associates, Inc.

Southeastern Surveying & Mapping Corp.

Stantec Consulting Services, Inc.

SurvTech Solutions, Inc.

Taylor Engineering, Inc.

Vanasse Hangen Brustlin, Inc.

Verdantas LLC

Wade Trim, Inc.

Wantman Group, Inc.

Water & Air Research, Inc.

Water Resource Assoc. dba WRA

Wood Env & Infra Solutions, Inc.

WSP USA Environment & Infrastructure