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Brian J. Armstrong, P.G. Executive Director May 17, 2018

TO: All Respondents

FROM: Georgia Hudson, Procurement Specialist 2

SUBJECT: INFORMATIONAL ITEM – Evaluation Committee Meetings Rescheduled

for ITN 002-18 Employee Benefits Insurance Plans

The Evaluation Committee meetings scheduled for May 21, 2018 and May 31, 2018 have been cancelled for ITN 002-18 Employee Benefits Insurance Plans. In addition, the Best and Final Offers Due date has been changed. The revised dates are as follows:

Evaluation Committee Meeting (2:00 p.m.)	June 12, 2018
Best and Final Offers Due	June 19, 2018
Final Evaluation Committee Meeting (1:00 p.m.)	June 25, 2018

For questions, please contact Georgia Hudson at procurement@watermatters.org or 352-796-7211, ext. 4147.

Georgia S. Hudson Procurement Specialist 2

cc: ITN File

**Project Manager**