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Southwest Florida Water Management District

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Sarasota Office

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Executive Director

July 22, 2020

Set 1

TO: All Potential Respondents

ITN 2014 – Group Vision Insurance

FROM: Sherry Wooten, Senior Procurement Specialist II

SUBJECT: Response to Questions

QUESTION: Is there an excel version of the census available?

ANSWER: Yes. An excel format has been uploaded to the District's website and to Demandstar. Refer to Section 1.4 Changes, Delays, and Addenda.

QUESTION: Would you please provide attachments 5 and 7 in excel format so we can effectively review and run reports based on the provided data?

ANSWER: Yes. An excel format has been uploaded to the District's website and to Demandstar. Refer to Section 1.4 Changes, Delays, and Addenda.

QUESTION: Like many organizations across the Country, in furtherance with general public health guidance, we have transitioned much of our workforce to work from home in light of COVID-19. Our team that assembles hard copy presentations is located in a state with a "Stay at Home" executive order. We will therefore be providing only an electronic version of our response by the due date. Please confirm that this is acceptable in fulfilling the submission requirements of the RFP? In the event you do not have a procurement portal we can upload to an established secure FTP site to assist with any proposal delivery to ensure confidential information is kept secure and to deliver proposals that otherwise would be too large for traditional emails. We will deem non-response as confirmation that we can provide only an electronic version of our response.

ANSWER: The District will not accept electronically transmitted proposals. Please refer to Section 2.1 General Information. However, under the circumstances, the District has waived the requirement for the submittal of hardcopy documents. The electronic copy of the solicitation shall be provided on a USB flash drive in an exact Adobe™

Portable Document Format File (.PDF) of the Cover Sheet and required response documents and must be received by the District; refer to Addendum #1.

QUESTION: The requested “Premium” plan is a new plan offering. Will there be any requirements in order for this option to be available to a member, or are all employees able to choose between the existing plan and the premium plan?

ANSWER: All employees will have the option to choose between the Basic Plan and the Premium Plan. Refer to Section 3.2 Scope of Work and Subsection 3.3.6.

QUESTION: Is the “Premium” plan a requirement of the RFP, or a plan alternative to the current plan offering?

ANSWER: Yes. Refer to Section 3.2 Scope of Work and Subsection 3.3.6, .

QUESTION: The RFP requests that each Tab be page numbered, please confirm that you just want all documents to have a page number and not sequentially numbered by tab.

ANSWER: Refer to Section 1.7 Response Format. All sections are to be tabbed and pages clearly numbered.

SDW
cc: ITN File
Project Manager