

July 25, 2023

**RFP 23-4243 CERTIFICATE OF INSURANCE TRACKING SOLUTION**

**ADDENDUM #1**  
**(Acknowledgment is Required)**

The Respondent must acknowledge the receipt of this Addendum by signing below and including a signed copy of this Addendum with its Request for Bid.

Please note that underlined information (*example*) is added wording and stricken information (~~*example*~~) is deleted wording.

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**I. QUESTIONS AND ANSWERS:**

**1. Question: Whether companies from Outside USA apply for this? (like from India or Canada)**

Answer: Yes, as long as the Respondent can meet the requirements listed in section 3.1 Scope of Work.

**2. Question: Whether we need to come over there for meetings?**

Answer: No, all work is anticipated to be completed remotely. A physical presence at the District is not required.

**3. Question: Can we perform the tasks (related to RFP) outside the USA? (like from India or Canada)**

Answer: Yes, as long as the Respondent can meet the requirements listed in section 3.1 Scope of Work.

**4. Question: Can we submit the proposals via email?**

Answer: No, submittals via email will not be accepted. Refer to the Cover Page and section 1.8, Proposal Opening, of this RFP.

Sherry Wooten  
Procurement Specialist  
cc: Project Manager

ACKNOWLEDGEMENT OF ADDENDUM #1

BY: \_\_\_\_\_ DATE

\_\_\_\_\_  
(TYPE/PRINT NAME AND TITLE)

\_\_\_\_\_  
COMPANY NAME

End of Addendum #1 for RFP 23-4243.