

**Southwest Florida Water Management District
ERP Pre-Application Meeting Request Form**

Form Instructions:

An ERP Pre-Application Meeting Request Form must be filled out for each project to be discussed. There will be no more than three small, simple projects scheduled per hour. Each project will be assigned a pre-application number.

Appointments in Tampa are scheduled several weeks in advance. However, there may be same-week availability at the Bartow, Brooksville or Sarasota offices, if you submit this request no later than 3 p.m. the Wednesday prior to the meeting days. If you have extenuating circumstances that requires a meeting time other than noted in the schedule below or have additional questions, contact the ERP Pre-App Request Line at (813) 985-7481 or 1-800-836-0797 (FL Only), ext. 4336.

Completed meeting request forms should be mailed to ERP_PreAppRequest@WaterMatters.org.

After your request is processed, you will receive a meeting invitation via email confirming the date and time of your meeting within one business day. You may forward this invitation to any other people that need to be notified of the meeting. ***If you do not receive an email confirmation (meeting invitation) from District staff, you do not have a meeting date and time.***

Please note: This form is for only ERP Pre-Application Meeting Requests. If you would like a pre-application meeting for a water use permit, call the Tampa Service Office at (813) 985-7481 and ask for Claire Muirhead at ext. 6533 or Owen Thornberry at ext. 6549.

ERP Pre-Application Meeting Request

Please submit one form for each project (* Required)

*Meeting Contact Name:			
Firm:			
*Tel. No.:			
*Email Address:			
Bartow	Brooksville	Sarasota	Tampa
Thursdays: 9, 10 & 11 a.m. and 1, 2 & 3 p.m.	Thursdays: 9, 10 & 11 a.m. and 1 & 2 p.m.	Thursdays: 9, 10 & 11 a.m. and 1, 2 & 3 p.m.	Tues, Wed, Thu: 9, 10 & 11 a.m. <i>and if staff is available -</i> Mon: 11 a.m. and 1 & 2 p.m.
*Location requested:		Date/Time:	[] First Available
*Location requested:		Date/Time:	[] First Available
Location requested:		Date/Time:	[] First Available
[] Extenuating circumstances <i>(Use Comments box below to briefly explain)</i>			
[] Mitigation Bank Pre-application meeting <i>(Held in Tampa; two hours)</i>			
Is this one of multiple projects to be discussed? [] Yes [] No If YES, total number of projects to be discussed? <i>(List brief project names & times required for each in Comments box below)</i>			

ERP Pre-Application Meeting Request
Please submit one form for each project (* Required)

*Project Name:	
*County:	Section/Township/Range:
If Manatee County, may we notify Manatee County of your pre-app meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Nearest intersection OR address OR Parcel ID:	
Please check all that apply to this project and provide requested information.	
<input type="checkbox"/> None	<input type="checkbox"/> Within a Development of Regional Impact (DRI)
<input type="checkbox"/> Wetlands (onsite or adjacent to project area)	<input type="checkbox"/> District funds requested (Cooperative Funding, etc.)
<input type="checkbox"/> Related WUP #:	<input type="checkbox"/> Proposed work will occur on District-owned lands
<input type="checkbox"/> Related ERP #:	<input type="checkbox"/> Fast Track Project
<input type="checkbox"/> Previous Pre-App # or date:	<input type="checkbox"/> School Board Project – County:
<input type="checkbox"/> Compliance Issues / CT No.? _____	<input type="checkbox"/> FDOT Project; ETDM #, if available:
<input type="checkbox"/> Agricultural Project	<input type="checkbox"/> Project/Consultant Attorney will be in attendance
<input type="checkbox"/> Airport Project	<input type="checkbox"/> Other:
Number of Attendees: Names of attendees:	
Comments:	

If you do not receive a confirmation (meeting invitation) from District staff, you do not have a confirmed meeting date and time.

The Southwest Florida Water Management District (District) does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the District's functions, including access to and participation in the District's programs and activities. Anyone requiring reasonable accommodation as provided for in the Americans with Disabilities Act should contact the District's Human Resources Bureau Chief, 2379 Broad St., Brooksville, FL 34604-6899; telephone (352) 796-7211 or 1-800-423-1476 (FL only), ext. 4703; or email ADACoordinator@WaterMatters.org. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).