

GOVERNING BOARD POLICY
Southwest Florida Water Management District

Title: Industrial, Commercial & Institutional Advisory Committee

Document Owner: Communications and Board Services
Bureau Chief

Approved By: Board Chair

Effective Date: 07/22/2025

Supersedes: 02/26/2019

CONTENTS

PURPOSE	1
SCOPE	2
AUTHORITY	2
DEFINITIONS	2
STANDARDS	2
POLICY	2
DISTRIBUTION	3
REFERENCES	3
REVIEW PERIOD	3
DOCUMENT DETAILS	4
APPROVAL	4

PURPOSE

The purpose of this policy is to establish the Industrial, Commercial & Institutional Advisory Committee (ICIAC) to the Southwest Florida Water Management District, and to set forth the purpose, activities and membership guidelines of the ICIAC.

The District Governing Board has established this Advisory Committee for the purpose of obtaining input on District programs, projects and related resource management issues. The Governing Board recognizes and appreciates the significant commitment of the organizations and individuals who agree to serve on this Committee. This Advisory Committee is a valuable resource to the District and the input it provides helps to ensure the District is meeting its responsibilities in an effective and efficient manner.

The District has a 13-member Governing Board composed of gubernatorial appointees. The Board appointees are citizens from throughout the District representing the numerous and varied interests which exist. These Governing Board appointees are the policy makers of the District and ensure that the District achieves its statutory responsibilities. It is the intent of these Board members that the Advisory Committees not be engaged in policymaking but continue in the mission of providing valuable feedback and advice on issues that are determined by Board members to be directly related to the District's statutory responsibilities.

It is in recognition of staff's ongoing obligations to the Governing Board that this Advisory Committee is established. District staff is charged with providing administrative support to the

GOVERNING BOARD POLICY

Title: Industrial, Commercial & Institutional Advisory Committee

Effective Date: 07/22/2025

Page 2 of 4

Committee, including developing and posting meeting notices and agendas, making arrangements for meeting facilities, recording meetings and providing meeting summaries, monitoring membership and officer terms, and performing other related administrative matters.

SCOPE

The purpose of the ICIAC is to provide professional and technical input into District programs and activities including regulatory programs, rule revisions, water conservation activities, water resource planning, water resource and supply development projects, research and other water resource management projects that relate to the environment. Subject matter considered by the ICIAC shall relate to the statutory duties and responsibilities of the District. ICIAC member representatives serve as liaisons with the District, maintaining communication with other members of their organizations and conveying input from the organization to the ICIAC. In addition, the ICIAC acts as an education extension of the District by helping to disseminate information and by advising and assisting the District in education programs and projects. A function of the ICIAC shall be to provide two-way communication between the District and the industrial, commercial and institutional communities.

AUTHORITY

Chapter 373, Florida Statutes

DEFINITIONS

N/A

STANDARDS

Section 286.011, Florida Statutes (Government-in-the-Sunshine Law)

Robert's Rules of Order Newly Revised

POLICY

Membership will consist of representatives of industrial, commercial and institutional water users; these representatives are chosen on the basis of whether they are prevalent within the District. Member organizations will be selected by the Executive Director at the recommendation of the Governing Board, designated District staff or from nominations by other member organizations. The Chair of the ICIAC may also recommend new members to the District. Each ICIAC member organization shall designate a primary representative. Alternates may also be designated to represent their organization in the absence of the primary member. The alternate representative shall have full voting rights in the absence of the primary. ICIAC member representatives shall be designated as authorized travelers of the District.

The organizations listed below are examples of ICIAC member organizations. This list may be supplemented or revised as deemed appropriate by the District to achieve optimal representation of the industrial, commercial and institutional sectors.

CEMEX
Duke Energy Florida
Mosaic Fertilizer
PepsiCo
Port Tampa Bay
Publix

Saint Leo University
Seminole Electric Cooperative, Inc.
Standard Sand and Silica
Tampa Electric Company
Tropicana Brands Group
University of South Florida

GOVERNING BOARD POLICY

Title: Industrial, Commercial & Institutional Advisory Committee

Effective Date: 07/22/2025

Page 3 of 4

TERMS OF MEMBERSHIP

ICIAC member representatives serve three-year terms. Multiple terms may be served with the approval of the member organization and the District. If an organization's representative misses three consecutive meetings without prior notice to the District, the District shall request the member organization to select a representative who is better able to attend meetings. The Executive Director or his/her designee can remove a membership or a member representative from the Committee for nonparticipation.

OFFICERS AND DUTIES

The ICIAC will elect a chair and vice chair who will serve two-year terms of office and may be elected to those positions a maximum of two consecutive times. Election shall be by majority vote.

The chair shall be responsible for assisting the District staff in establishing meeting agendas, in soliciting input from ICIAC members, for chairing ICIAC meetings, for establishing subcommittees as may be appropriate, and for representing the ICIAC when necessary. The vice chair shall serve as chair in the chair's absence.

MEETINGS

Meetings of the ICIAC will be held, at a minimum, quarterly or as authorized by the executive director or his/her designee. The Chair of the ICIAC may request that special meetings be held. Notices of ICIAC meetings will be emailed in advance of the meetings by the District to members and interested persons and posted on the District's web calendar. The ICIAC's meetings will be recorded by the District staff. Abbreviated meeting summaries will be provided to the ICIAC members. Topics for discussion at ICIAC meetings will be focused on priorities set by the Governing Board and limited to issues specific to those priorities. Other topics may be proposed by the ICIAC, which shall be placed on the agenda for discussion; however, requests of staff requiring more than routine support will be subject to approval by the executive director or his/her designee. All determinations of the ICIAC shall be by majority vote of the members present (no quorum requirement). Requested input from the ICIAC to the District will be reported to the Governing Board when requested by the ICIAC or when otherwise deemed appropriate. Such reports may be presented by the Governing Board Liaison, ICIAC chair, other ICIAC members designated by the chair or selected by the ICIAC, or by District staff. Meetings shall be conducted in accordance with "Robert's Rules of Order Newly Revised," unless specified otherwise by law or this policy. The ICIAC is subject to the Government-in-the-Sunshine Law and all other applicable laws and regulations.

DISTRIBUTION

This Policy will be stored in the designated Governing Board Policy Repository.

REFERENCES

Section 286.011, Florida Statutes (Government-in-the-Sunshine Law)
Robert's Rules of Order Newly Revised

REVIEW PERIOD

This Policy will be reviewed every three years.

GOVERNING BOARD POLICY

Title: Industrial, Commercial & Institutional Advisory Committee

Effective Date: 07/22/2025

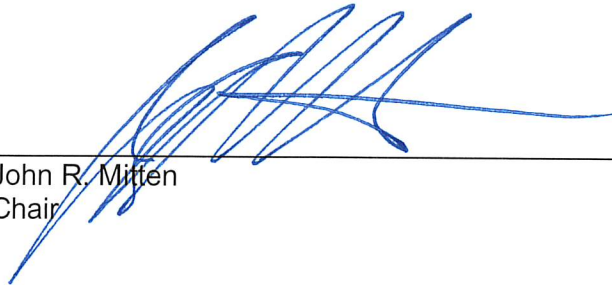
Page 4 of 4

DOCUMENT DETAILS

Document Name	Industrial, Commercial & Institutional Advisory Committee
Formerly Known As	Industrial Advisory Committee
Document Type	Policy
Author(s)	Board and Executive Services Manager
Reviewing Stakeholder(s)	Senior Staff, Office of General Counsel, Inspector General
Document Owner Name	Robyn Felix
Document Owner Title	Communications and Board Services Bureau Chief
Review Period (in days)	1,095
Span of Control	Governing Board
Supersedes Date	02/26/2019
Effective Date	07/22/2025

APPROVAL

John R. Mitten
Chair



7-22-2025
Date