

BOARD POLICY

Southwest Florida Water Management District

Title: Industrial Advisory Committee

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PURPOSE

The purpose of this policy is to establish the Industrial Advisory Committee (IAC) to the Southwest Florida Water Management District, and to set forth the purpose, activities and membership guidelines of the IAC.

The District Governing Board has established this Advisory Committee for the purpose of obtaining input on District programs, projects and related resource management issues. The Governing Board recognizes and appreciates the significant commitment of the organizations and individuals who agree to serve on this Committee. This Advisory Committee is a valuable resource to the District and the input it provides helps to ensure the District is meeting its responsibilities in an effective and efficient manner.

The District has a thirteen-member Governing Board composed of gubernatorial appointees. The Board appointees are citizens from throughout the District representing the numerous and varied interests which exist. These Governing Board appointees are the policy makers of the District and ensure that the District achieves its statutory responsibilities. It is the intent of these Board members that the advisory committees not be engaged in policymaking but continue in the mission of providing valuable feedback and advice on issues that are determined by Board members to be directly related to the District's statutory responsibilities.

It is in recognition of staff's ongoing obligations to the Governing Board that this Advisory Committee is established. District staff is charged with providing administrative support to the Committee, including developing and posting meeting notices and agendas, making arrangements for meeting facilities, recording meetings and providing meeting summaries, monitoring membership and officer terms, and performing other related administrative matters.

SCOPE

The purpose of the IAC is to provide professional and technical input into District programs and activities including regulatory programs, rule revisions, water conservation activities, water resource planning, water resource and supply development projects, research and other water resource management projects that relate to the environment. Subject matter considered by the IAC shall relate to the statutory duties and responsibilities of the District. IAC member representatives serve as liaisons with the District, maintaining communication with other members of their organizations and conveying input from the organization to the IAC. In addition, the IAC acts as an education extension of the District by helping to disseminate information and by advising and assisting the District in education programs and projects. A function of the IAC shall be to provide two-way communication between the District and the industrial community.

AUTHORITY

Chapter 373, Florida Statutes

DEFINITIONS

N/A

STANDARDS

Membership will consist of representatives of industrial water users; these representatives are chosen on the basis of whether they are prevalent within the District. Member organizations will be selected by the Executive Director at the recommendation of the Governing Board, designated District staff or from nominations by other member organizations. The Chair of the IAC may also recommend new members to the District. Each IAC member organization shall designate a primary representative. Alternates may also be designated to represent their organization in the absence of the primary member. The alternate representative shall have full voting rights in the absence of the primary. IAC member representatives shall be designated as authorized travelers of the District.

The organizations listed below are examples of IAC member organizations. This list may be supplemented or revised as deemed appropriate by the District to achieve optimal representation of the industrial sector.

CEMEX
CF Industries
Mosaic Fertilizer LLC
Progress Energy Florida
Seminole Electric Cooperative, Inc.
Standard Sand and Silica

Tampa Electric Company
US Agri-Chemicals Corporation
Duke Energy Florida, LLC
SE Environmental Solutions, Inc.

TERMS OF MEMBERSHIP

IAC member representatives serve three-year terms. Multiple terms may be served with the approval of the member organization and the District. If an organization's representative misses three consecutive meetings without prior notice to the District, the District shall request the member organization to select a representative who is better able to attend meetings. The

executive director or his/her designee can remove a membership or a member representative from the committee for nonparticipation.

OFFICERS AND DUTIES

The IAC will elect a chair and vice-chair who will serve two-year terms of office and may be elected to those positions a maximum of two consecutive times. Election shall be by majority vote.

The chair shall be responsible for assisting the District staff in establishing meeting agendas, in soliciting input from IAC members, for chairing IAC meetings, for establishing subcommittees as may be appropriate, and for representing the IAC when necessary. The vice-chair shall serve as chair in the chair's absence.

POLICY

Meetings of the IAC will be held, at a minimum, quarterly or as authorized by the Executive Director or his/her designee. The Chair of the IAC may request that special meetings be held. Notices of IAC meetings will be mailed in advance of the meetings by the District to members and interested persons and posted on the District's web calendar. The IAC's meetings will be recorded by the District staff. Abbreviated meeting summaries will be provided to the IAC members. Topics for discussion at IAC meetings will be focused on priorities set by the Governing Board and limited to issues specific to those priorities. Other topics may be proposed by the IAC which shall be placed on the agenda for discussion; however, requests of staff requiring more than routine support will be subject to approval by the Executive Director or his designee. All determinations of the IAC shall be by majority vote of the members present (no quorum requirement). Requested input from the IAC to the District will be reported to the Governing Board when requested by the IAC or when otherwise deemed appropriate. Such reports may be presented by the Governing Board Liaison, IAC chair, other IAC members designated by the chair or selected by the IAC, or by District staff. Meetings shall be conducted in accordance with *Robert's "Rules of Order"* as described in *Robert's "Rules of Order Newly Revised,"* originally written by General Henry M. Robert (1876), unless specified otherwise by law or this policy. The IAC is subject to the Government-in-the-Sunshine Law and all other applicable laws and regulations.

DISTRIBUTION

N/A

REFERENCES

Section 286.011, Florida Statutes (Government-in-the-Sunshine Law)
Rules of Order Newly Revised, originally by Henry M. Robert (1876)

PERIODIC REVIEW

This policy will be reviewed every three years.