

April 5, 2018

MEMORANDUM

TO: Senior Staff

THROUGH: Karen E. West, General Counsel *KW*

FROM: Brian J. Armstrong, P.G., Executive Director *BA*

SUBJECT: Designation of Deputy Agency Clerks

Pursuant to the District's Statement of Agency Organization and Operation prepared in accordance with Rule 28-101.001, F.A.C., the Executive Director is the Agency Clerk and may appoint Deputy Agency Clerks ("Deputy Clerks"). The Statement of Agency Organization and Operation lists several duties of the Agency Clerk and consequently, the Deputy Clerks, including responsibility for receiving official District papers or maintaining official District files. Many of these duties may not apply to the Deputy Clerk(s) within each department. I anticipate no changes in job responsibilities due to these appointments. I hereby appoint the following positions (currently held by employees as shown) to act as Deputy Clerks within each of the specified Divisions, Bureaus, or Offices:

Bureau or Division	Deputy Agency Clerk Position	Currently Held By
Board & Executive Services	Board & Executive Services Manager #0532	Cara Martin
	Administrative Coordinator #0096	Dennis Cockrell
	Administrative Coordinator #0569	Kelly Schwegel
	Administrative Coordinator #0423	Lori Manuel
General Services	General Services Bureau Chief #0472	Earl Rich
	Records Manager #0425	Peggy Meinhardt
Finance	Accounting Manager #0062	Julie McClung
	Finance Supervisor #0065	Michael Attard
General Counsel	Sr. Legal Assistant #0361	Jessica Stratton
	Sr. Legal Assistant #0732	Amissa Smith
Human Resources	Sr. Human Resources Technician #0079	Janice Cox
Operations	Administrative Supervisor #0414	Della Haberle
	Sr. Administrative Assistant #0165	Susie Holton
	Sr. Administrative Assistant #0461	Teri Hudson
Regulation - BAR	Lead Regulatory Support Technician #0680	Susan Tidwell
	Staff Regulatory Support Technician #0052	Kelly Farson
Regulation - BKV	Sr. Regulatory Support Technician #0502	Jillian Garrage
	Sr. Regulatory Support Technician #0740	Kim Schwartz
Regulation - SSO	Regulatory Support Supervisor #0360	Donna Porter
	Lead Regulatory Support Technician #0741	Leigh Rogers
	Sr. Regulatory Support Technician #0292	Joanne Hoyt
	Regulatory Support Technician #0487	Lisa Marie Cronin
Regulation - TPA	Regulatory Support Manager #0102	Danielle Sailer
	Regulatory Support Supervisor #0551	Yolanda Velazquez
	Administrative Coordinator #0419	Carol Lynch
	Staff Regulatory Support Technician #0622	Jennifer McDaniel
	Staff Regulatory Support Technician #0490	Justin Eddy
	Staff Regulatory Support Technician #0250	Gayle Nipper