

Installing Citrix Receiver on Windows PC

Go to <http://www.citrix.com/downloads/citrix-receiver/receiver-easy-install.html>

- 1) Select "Detect my device and install Receiver"
- 2) If using Windows, select the blue button labeled "Download Receiver for Windows".
- 3) Agree to the EULA and select continue.
- 4) Save the install to your local computer.
- 5) Once downloaded, select "Open Folder".
- 6) Launch the CitrixReceiverWeb.
- 7) Select all defaults.
- 8) Once installed, go to watermatters.org/citrix and select the Logon button.
- 9) If you see a blank screen, go to 9a – If you see a login prompt, go to step 10
 - 9a) In the upper right hand corner of Internet Explorer you'll see an icon that looks like a little gear – That is the shortcut for "settings"
 - 9b) Choose "Compatibility View Settings."
 - 9c) Next you'll see a screen that wants to add "state.fl.us"
 - 9d) Choose the "add" button
 - 9e) Choose "Close"
 - 9f) Close your Internet Explorer
 - 9g) Open Internet Explorer and repeat step 8 "go to watermatters.org/citrix and select the Logon button."
 - 9h) You should see a login prompt
- 10) Enter your credentials.
- 11) The first time you launch an application you should receive warnings to allow permissions and/or ActiveX. Check any box that says "do not ask again" or anything similar. Then select "Always allow full permissions" for anything Citrix related.