

**Governing Board Meeting
June 28, 2016**

**ADDITIONS/DELETIONS
TO AGENDA**

According to Section 120.525(2), Florida Statutes, additions to the published agenda will only be made for "good cause" as determined by the "person designated to preside." Based upon that authority, the Chair has determined that good cause exists to make certain changes to the agenda. These changes are being made in order to permit the Governing Board to efficiently accomplish necessary public business at this meeting and to reflect the items on the agenda that have been requested or suggested to be **deleted**, revised, supplemented or postponed.

Additions:

The items that have been added to the agenda were received by the District after publication of the regular agenda. The Board was provided with the information filed and the District staff's analyses of these matters. Staff has determined that action must be taken on these items prior to the next Board meeting. Therefore, it is the District staff's recommendation that good cause has been demonstrated and should be considered during the Governing Board's meeting.

*The following items are **added** for consideration:*

Executive Director's Report (TAB I)

47. a. Discussion and Consideration of Process to Engage an Executive Director

Functions as Chief Executive Officer of the District in carrying out its charge for comprehensive water resource management for the District's area of responsibility. Has daily operating responsibility for the District's employees, budget and assets. Functions as the principal agent of the Governing Board in recommending and implementing policies the Board adopts to fully effect its charge as prescribed by the Florida Water Resources Act of 1972 (Florida Statutes 373) and other applicable Florida statutes, federal statutes and the Governor and Legislature or their representatives.

Essential Functions

Directs overall District operations.

Sets vision and direction for the District's 5-year Strategic Plan.

Serves as liaison between the District Executive Staff and the Governing Board.

Develops and implements District policy and program decisions as directed by the Governing Board. Serves as the District's liaison with the Governor's office, legislature and other governmental entities and agencies as assigned by the Governing Board.

Develops and presents District reports and recommendations; represents the District in public meetings, hearings, legislative sessions and other venues.

Reviews, evaluates and authorizes program and/or procedural changes and improvements.

Oversees management of the District budgets throughout the year.

Participates in District emergency management activities and other departmental activities and performs other duties as needed.

Environmental Conditions and Physical Requirements

Most work is conducted in a standard office environment. Frequent travel, often overnight, throughout the District and out of state, is required. Performs continuous repetitive tasks (to include keyboarding) with one or both hands. Must be able to occasionally lift and carry objects up to 20 pounds. Frequently required to drive automotive vehicle for two hours or more at a time.

Employee may be subject to call-in outside of regularly scheduled work hours, or required to be on call, including on nights, weekends or holidays, to respond to emergency management activities or other incidents requiring rapid response in support of District operations.

Job Specific Information

	ED
Education	Bachelors
Year's Exp.	10 Sr Mgmt
Equivalent Exp. Certification	Not Accepted
Overtime	Exempt
EEO Code	Officials
Pay Grade	400

Technical Skills

	ED
Budgeting	Extensive Knowledge
Industry Knowledge (Organization Mission)	Knowledge Expert
Managing Organizational Change	Knowledge Expert
Measurement of Work Unit Effectiveness	Extensive Knowledge
Planning: Tactical, Strategic (Workforce Opt)	Knowledge Expert

Role Competencies

	ED
Ambassador	Knowledge Expert
Conflict Management	Knowledge Expert
Decision Making and Critical Thinking	Knowledge Expert
Entrepreneur	Knowledge Expert
Influencer	Knowledge Expert
Strategist	Knowledge Expert

District Core Competencies

	ED
Service Excellence	Extensive Knowledge
Teamwork and Collaboration	Knowledge Expert
Self Management	Knowledge Expert
Professional Integrity	Knowledge Expert
Leadership Excellence	Knowledge Expert
Management Excellence	Extensive Knowledge

Skill & Competencies Definitions

Technical Skills

Budgeting (BU108)

Industry Knowledge (Organization Mission) (BU130)

Managing Organizational Change (LE500)

Measurement of Work Unit Effectiveness (BU111)

Planning: Tactical, Strategic (Workforce Opt) (BU116)

Role Competencies

Ambassador (B401)

Conflict Management (B150)

Decision Making and Critical Thinking (B110)

Entrepreneur (B403)

Influencer (B400)

Strategist (B402)

District Core Competencies

Leadership Excellence (A600)

Management Excellence (A700)

Professional Integrity (A400)

Self Management (A300)

Service Excellence (A100)

Teamwork and Collaboration (A200)