

## MINUTES OF THE MEETING

### GOVERNING BOARD SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT

TAMPA, FLORIDA

SEPTEMBER 26, 2017

The Governing Board of the Southwest Florida Water Management District (District) met for its regular meeting at 3:00 p.m., on September 26, 2017, at the Tampa Office. The following persons were present:

#### Board Members Present

Randall S. Maggard, Chair  
Jeffrey M. Adams, Vice Chair  
Bryan Beswick, Secretary  
Ed Armstrong, Treasurer  
H. Paul Senft, Member  
Michael A. Babb, Member  
Kelly S. Rice, Member  
John Henslick, Member  
Michelle Williamson, Member  
Mark Taylor, Member  
Joel Schleicher, Member  
Rebecca Smith, Member  
James G. Murphy, Member

#### Staff Members

Brian J. Armstrong, Executive Director  
Amanda Rice, Assistant Executive Director  
Karen E. West, General Counsel  
Kurt P. Fritsch, Inspector General  
John J. Campbell, Division Director  
Ken L. Frink, Division Director  
Alba E. Más, Division Director  
Michael Molligan, Division Director

#### Board's Administrative Support

Cara Martin, Board & Executive Services Manager  
Dennis Cockrell, Administrative Assistant

A list of others present, who signed the attendance roster is filed in the permanent records of the District. This meeting was available for viewing through Internet streaming. Approved minutes from previous meetings can be found on the District's website ([www.WaterMatters.org](http://www.WaterMatters.org)).

#### **PUBLIC HEARING (Audio – 00:00)**

##### **1. Call to Order**

Chair Maggard called the meeting to order and opened the public hearing. Secretary Beswick stated a quorum was present.

##### **2. Invocation and Pledge of Allegiance**

Chair Maggard offered the invocation and led the Pledge of Allegiance to the Flag of the United States of America.

Chair Maggard introduced each member of the Governing Board. He noted that the Board meeting was recorded for broadcast on government access channels, and public input was only taken during the meeting on-site.

Chair Maggard stated that anyone wishing to address the Governing Board concerning any item listed on the agenda or any item that does not appear on the agenda should fill out and submit a "Request to Speak" card. To assure that all participants have an opportunity to speak, a member of the public may submit a speaker's card to comment on agenda items only during today's meeting. If the speaker wishes to address the Board on an issue not on today's agenda, a speaker's card may be submitted for comment during "Public Input." Chair Maggard stated that comments would be limited to three minutes per speaker, and, when appropriate, exceptions to the three-minute limit may be granted by the chair. He also requested that several individuals wishing to speak on the same issue/topic designate a spokesperson.

**3. Employee Recognition**

Chair Maggard recognized employees who have reached at least 20 years of service with the District and thanked them for their service. The following staff were recognized: Georgia Hudson.

This item was provided for the Board's information and no action was required.

**4. Strawberry Crest High School FFA Presentation**

The Future Farmers of America (FFA) program team shared their award-winning presentation on water issues in agriculture.

**5. Additions/Deletions to Agenda**

Mr. Brian Armstrong, executive director, stated there were two items being deleted and three items were being added, as indicated below:

**Deleted Items**

**General Counsel's Report**

**Consent**

**19. Administrative, Enforcement and Litigation Activities that Require Governing Board Approval**

- b. Contractor Suspension Determination (Chapter 40D-7, F.A.C.) – Applied Drilling Engineering**

**Operations, Lands and Resource Monitoring**

**Discussion**

**34. Surplus Lands Biennial Assessment**

**Added Items**

**General Counsel's Report**

**Consent**

**19. Administrative, Enforcement and Litigation Activities that Require Governing Board Approval**

- c. Concurrence with Emergency Order Nos. SWF 17-042, as amended, and SWF17-043 Suspending Certain Statutes, Rules, and Orders in Response to Hurricane Irma**
- d. Approve the District's Annual Regulatory Plan for 2017-18**

**Finance/Outreach & Planning Committee**

**Discussion**

**52. Inspector General Charter and Performance Appraisal**

Board Member Schleicher asked for the following items to be moved from the consent agenda to discussion:

**12. Board Encumbrance of the Fleet Equipment Replacement Fund**

**16. Scope of Work Change from Lake Tarpon (S-551) Gate Refurbishment Project (B67R) to Lake Keystone Water Conservation Structure Project (B67R) for Engineering and Construction of Repairs**

**17. Management Agreement with Florida Fish and Wildlife Conservation Commission for Jack Creek Preserve, SWF Parcel Number 20-033-133X**



**19. Administrative, Enforcement and Litigation Activities that Require Governing Board**

**Approval**

**a. Board Designated Encumbrance Expert - Testimony/Analysis and Administrative Law Judge Costs**

Chair Maggard said there is good cause to amend the published agenda as allowed by Section 120.525, Florida Statutes. A motion was made to approve the amendments to the published agenda, as amended, which was seconded. The motion carried unanimously. (Audio 23:03)

**6. Public Input for Issues Not Listed on the Published Agenda**

Chair Maggard stated he received one Request to Speak card.

Mr. David Ballard Geddis, Jr., spoke regarding water protection and conservation.

**CONSENT AGENDA**

Chair Maggard asked that before the Board considers action on the Consent Agenda whether there is anyone in the audience who wishes to address the Board regarding an item listed on the Consent Agenda.

**Resource Management Committee**

**7. Five-Year Water Resource Development Work Program**

Staff recommended the Board authorize staff to submit the proposed Five-Year Water Resource Development Work Program to the Florida Department of Environmental Protection for review.

**8. City of Punta Gorda Reverse Osmosis Project – Wellfield Study Third Party Review (N600)**

Staff recommended the Board authorize staff to continue with the project to conduct the second third party review focusing on the RO water treatment facility design and cost estimate.

**9. Withlacoochee and Peace River Manasota Regional Water Supply Authorities - Funding for Update of the Authorities' Water Supply Plans**

Staff recommended the Board:

- 1) Approve projects to update Plans in the amount of \$150,000 (Withlacoochee River) and \$225,000 (Peace River Manasota);
- 2) Authorize the transfer and encumbrance of FY2017 funds from the Hydrogeologic Investigation of the Lower Floridan Aquifer in Polk County project to each of the respective Authority Plan update projects;
- 3) Authorize the Assistant Executive Director to execute the cooperative funding agreements.

**10. Initiation and Approval of Rulemaking to Amend Rule 40D-8.624, Florida Administrative Code, to Adopt Minimum and Guidance Levels for Saddleback Lake in Hillsborough County (P256)**

Staff recommended the Board:

- A. Accept the report entitled, "Proposed Minimum and Guidance Levels for Saddleback Lake in Hillsborough County, Florida," dated July 26, 2017.
- B. Authorize staff to make any necessary minor clarifying edits that may result from the rulemaking process and to complete report finalization.
- C. Initiate and approve rulemaking to amend Rule 40D-8.624, F.A.C., to include the proposed Minimum and Guidance Levels for Saddleback Lake in Hillsborough County as shown in the Exhibit.

**11. Initiation and Approval of Rulemaking to Amend Rule 40D-8.624, Florida Administrative Code, to Adopt Minimum and Guidance Levels for Round Lake in Hillsborough County (P256)**

Staff recommended the Board:



- A. Accept the report entitled, "Proposed Minimum and Guidance Levels for Round Lake in Hillsborough County, Florida," dated July 27, 2017.
- B. Authorize staff to make any necessary minor clarifying edits that may result from the rulemaking process and to complete report finalization.
- C. Initiate and approve rulemaking to amend Rule 40D-8.624, F.A.C., to include the proposed Minimum and Guidance Levels for Round Lake in Hillsborough County as shown in the Exhibit.

#### **Finance/Outreach & Planning Committee**

##### **12. Board Encumbrance of the Fleet Equipment Replacement Fund**

Staff recommended the Board approve the encumbrance of \$389,305, plus any additional savings achieved on purchases completed before September 30, 2017, of funds budgeted in FY2017 to procure field equipment in FY2018 via the Field Equipment Replacement Fund.

##### **13. Budget Transfer Report**

Staff recommended the Board's approval of the Budget Transfer Report covering all budget transfers for August 2017.

#### **Operations, Lands and Resource Monitoring Committee**

##### **14. Budget Transfer for Rood Upland Restoration Project**

Staff recommended the Board transfer and encumber \$1,500,000 from land management and maintenance activities funded by ad valorem dollars to the Rood Upland Restoration project.

##### **15. Scope of Work Change from Lake Tarpon (S-551) Gate Refurbishment Project (B67R) to Lake Keystone Water Conservation Structure Project (B67R) for Engineering and Construction of Repairs**

Staff recommended the Board approve the change in scope of work from refurbishing two gates at the Lake Tarpon structure to repairing the Lake Keystone water conservation structure.

##### **16. Regional Observation Monitor Well Program and Central Florida Water Initiative Well Construction Services Board Encumbrance**

Staff recommended the Board approve the encumbrance of an amount not to exceed \$1,607,988 from FY2017 funds for contra\*cted well construction services and materials (C007) to carry forward into FY2018 for Lower Floridan aquifer site ROMP 88 - Rock Ridge, Lower Floridan aquifer site ROMP 88.5 - Northeast Polk, and lake and wetland monitor well sites in Polk County.

##### **17. Management Agreement with Florida Fish and Wildlife Conservation Commission for Jack Creek Preserve, SWF Parcel Number 20-033-133X**

Staff recommended the Board approve the Management Agreement with the Florida Fish and Wildlife Conservation Commission for Jack Creek Preserve, SWF Parcel Number 20-033-133X.

#### **Regulation Committee**

##### **18. Individual Water Use Permits Referred to the Governing Board**

- a. WUP No. 20004091.015 - Bentley-Brahman Ranch, Inc. / Bentley-Brahman Ranch, Inc. (Hardee County)

Staff recommended the Board approve the proposed permit attached as an exhibit.

#### **General Counsel's Report**

##### **19. Administrative, Enforcement and Litigation Activities that Require Governing Board Approval**

- a. **Board Designated Encumbrance Expert - Testimony/Analysis and Administrative Law Judge Costs**

Staff recommended the Board approve the encumbrance of up to \$79,313 of FY2016-17 funds to be added to prior year funds currently encumbered, providing a total of up to \$145,529 for use in FY2017-18 for expert testimony/analysis and administrative law judge costs.

~~b. Contractor Suspension Determination (Chapter 40D-7, F.A.C.) — Applied Drilling Engineering, Inc.~~

~~Information will be provided separately.~~

c. Concurrence with Emergency Order Nos. SWF 17-042, as amended, and SWF17-043 Suspending Certain Statutes, Rules, and Orders in Response to Hurricane Irma

d. Approve the District's Annual Regulatory Plan for 2017-18

20. Rulemaking - None

Executive Director's Report

21. Approve Governing Board Minutes - August 29, 2017

Staff recommended the Board approve the minutes as presented.

A motion was made and seconded to approve the Consent Agenda as amended. Motion carried unanimously. (Audio 26:07)

Chair Maggard relinquished the gavel to the Resource Management Committee Chair Babb who called the meeting to order. (Audio 26:18)

Resource Management Committee  
Discussion

22. Consent Item(s) Moved for Discussion - None

Submit & File Reports - None

Routine Reports

23. Minimum Flows and Levels Status Report

24. Significant Water Resource and Development Projects

Committee Chair Babb relinquished the gavel to the Finance/Outreach & Planning Committee Chair Armstrong who called the meeting to order. (Audio 26:35)

Finance/Outreach & Planning Committee  
Discussion

25. Consent Item(s) Moved for Discussion

12. Board Encumbrance of the Fleet Equipment Replacement Fund

Committee Chair Armstrong requested that staff provide a presentation on this item.

Mr. Earl Rich, bureau chief, General Services, provided members with an overview of the Fleet Equipment Replacement plan including the methodology used for determining replacement. Board Member Schleicher expressed concerns of using replacement funds, carry-over funds, and reserve funds.

Chair Maggard noted the District has two potential approaches for budgeting, the zero-based budget method year after year with no carry-overs or budget for future needs using replacement funds, carry-over funds, or reserve funds as needed. Chair Maggard also reminded members that any equipment bought using these replacement funds will be brought to the Board for approval.

Discussion of future budgeting methods ensued.



Board Member Babb provided a review of the Board discussions from 2015 when this fund was established by the Board.

Vice Chair Adams, Board Member Smith, and Board Member Taylor voiced their agreement with the use of these funds for future equipment replacement planning needs.

Staff recommended the Board approve the encumbrance of \$389,305, plus any additional savings achieved on purchases completed before September 30, 2017, of funds budgeted in FY2017 to procure field equipment in FY2018 via the Field Equipment Replacement Fund.

**A motion was made and seconded to approve the staff recommendation. The motion carried with 12 votes in favor and one against.** (Audio 00:43:13)

**26. Board Encumbrance to the Network Storage Replacement Fund**

Mr. Tom Hughes, bureau chief, Information Technology, provided a background of the Network Storage Replacement Fund. He stated the fund is governed through an annual review of expenditures, with a contribution plan being developed by the Information Technology (IT) bureau, with final review by the Information Technology and Data Governance Committee. Mr. Hughes said an annual encumbrance by the Board is required.

Mr. Hughes stated that currently the District storage costs are below that of the industry average and cloud storage solutions that exist. The District will review its cost again in 2018 and evaluate options that are available. Mr. Hughes provided a list of District applications that are currently being stored in the cloud.

Board Member Schleicher expressed his concerns of using replacement funds, carry-over funds, and reserve funds. He expressed concerns that technology is rapidly changing and is apprehensive regarding the use of replacement, carry-over and reserve funds.

Mr. Brian Armstrong, executive director, asked if purchases from this fund will need to be approved by the Governing Board. Mr. Hughes responded in the affirmative.

Staff recommended the Board encumber \$76,625 of funds budgeted in FY2017 to procure computer hardware and software via the Network Storage Replacement Fund reserve account.

**A motion was made and seconded to approve the staff recommendation. The motion carried with 12 votes in favor and one against.** (Audio 00:54:00)

**27. Follow Up from August 29, 2017 Governing Board Planning Workshop**

Ms. Amanda Rice, assistant executive director, presented a summary of the August 29 Governing Board Planning Workshop. This presentation included potential future Board actions and requests for any further input from the Board.

Ms. Rice stated that the Board consensus indicated a preference for continuation of a strong project spending program, a roll-back millage model and no accumulation of debt. She stated the economic stabilization fund is maintained at two months of operating costs per direction from the Florida Department of Environmental Protection (FDEP). Ms. Rice stated the Board discussed maintaining the same economic stabilization fund amount as well as options for additional reserve amounts that would total four, six or twelve months in reserve. The consensus from the Board was for the options to maintain the two, four and six-month options. Twenty-year projections were presented for each. Staff recommended the four-month option.

Ms. Rice recapped the strategic priorities that were discussed. These included stormwater management projects, implementation of direct or indirect potable reuse projects, the Polk

Regional Water Cooperative (PRWC) and septic removal projects within the five first-magnitude springs areas.

Board Member Rice raised a concern for the District's role as related to the PRWC. He stated that the current direction gives the appearance that the District is taking the lead and not just providing guidance and support.

Treasurer Armstrong clarified that the District is not the lead agency but an important partner for cooperative funding projects to ensure that future projects align with the District's Strategic Plan.

Board Member Schleicher noted what was presented was a good summary of the workshop but he does not concur with the summary content.

Board Member Smith stated that she thought the Board had discussed a six-month reserve balance.

**This item is presented for the Board's information and no action is required.**

**52. Inspector General Charter and Performance Appraisal**

Mr. Kurt Fritsch, inspector general, asked the Governing Board to delay taking further action on the proposed Inspector General Charter and stay actions related to the Inspector General's performance evaluation until the District has received, reviewed, and responded to the Auditor General's pending report. Mr. Fritsch explained the request for delay is due to pending receipt of the Auditor General Report.

Treasurer Armstrong recommended this item be continued indefinitely until the receipt of the delinquent items.

**A motion was made and seconded to continue this item indefinitely. The motion carried unanimously. (Audio 01:12:30)**

**Submit & File Reports**

**28. Florida 1B-26 FAC Compliance: Laboratory Information Management System**

**Routine Reports**

**29. Treasurer's Report and Payment Register**

**30. Monthly Financial Statement**

**31. Monthly Cash Balances by Fiscal Year**

**Committee Chair Armstrong relinquished the gavel to the Operation, Lands & Resource Monitoring Committee Chair Beswick who called the meeting to order. (Audio 01:12:45)**

**Operations, Lands & Resource Monitoring Committee  
Discussion**

**32. Consent Item(s) Moved for Discussion**

**16. Regional Observation Monitor-Well Program and Central Florida Water Initiative Well Construction Services Board Encumbrance**

Mr. Ken Frink, operations, lands and resource monitoring director, explained there have been delays in completing wells during Fiscal Year (FY) 2017. The delays have been rectified and work will be completed in FY2018.

Staff recommended the Board approve the encumbrance of an amount not to exceed \$1,607,988 from FY2017 funds for contracted well construction services and materials (C007) to carry forward



into FY2018 for Lower Floridan aquifer site ROMP 88-Rock Ridge, Lower Floridan aquifer site ROMP 88.5-Northeast Polk, and lake and wetland monitor well sites in Polk County.

**A motion was made and seconded to approve the staff recommendation. The motion carried with 12 votes in favor and one against.** (Audio 01:13:55)

**17. Management Agreement with Florida Fish and Wildlife Conservation Commission for Jack Creek Preserve, SWF Parcel Number 20-033-133X**

Mr. Ken Frink, operations, lands and resource monitoring director, stated this item is for a no-cost agreement with the Florida Fish and Wildlife Service (FFWS) for management responsibilities for the Jack Creek Preserve.

Board Member Schleicher stated a concern that this parcel should be considered for surplus. Chair Maggard explained that this property has been offered for surplus previously.

Board Member Babb asked that staff provide a review to the Board of the process used for surplus lands to ensure that all members are aware of the process and look for possible changes or improvements.

Board Member Smith stated concerns regarding establishing clear performance standards to ensure that the management expectations are met. She stated that she has spoken with staff and assured those standards are in place.

Vice Chair Adams asked that staff provide, to the Board, a history to the process of surplus lands.

Staff recommended the Board approve the Management Agreement with the Florida Fish and Wildlife Conservation Commission for Jack Creek Preserve, SWF Parcel Number 20-033-133X.

**A motion was made and seconded to approve the staff recommendation. Motion carried unanimously.** (Audio 01:25:00)

**33. Hurricane Irma Response**

Mr. Jerry Mallams, operations division bureau chief, provided an overview of the District's response and activities associated with Hurricane Irma.

Mr. Mallams stated that part of the District response included activating the Tampa Bypass Canal and the Lower Hillsborough Flood Detention Area (TBC/LHFDA).

Pre-storm preparedness and protective measures taken ahead of the storm included: exercising water control structures, testing all generators, topped off all fuel tanks, installing storm shutters, and continued activation of the TBC/LHFDA.

Mr. Mallams stated that during the storm, staff monitored water levels and operated control structures as needed. After the storm, repairs to water control structures and data collection sites were conducted. Debris assessment and cleanup, as well as support to state and local governments, are ongoing.

Impacts to the District included loss of power at several water control structures, minor impacts to data collection sites, a lightning strike at one water conservation structure resulting in a minor fire, roadway and structure flooding, debris obstructing water way, and low dissolved oxygen in water causing fish kills.



Currently the financial impact to the District has totaled \$209,502: \$110,590 for emergency response staff, \$74,250 for contractual services, \$23,090 equipment & rental, and \$1,589 for administrative.

Chair Maggard asked about the possibility of getting reimbursement for expenses. Mr. Mallams noted that the District is tracking expenses and meetings are being held to discuss reimbursement.

Chair Maggard thanked staff for the information that was provided to the Board throughout the storm event. Chair Maggard also thanked Governor Scott for his assistance.

This item was for the Governing Board's information only; no action was required.

#### **34. Surplus Lands Biennial Assessment**

~~Staff recommended the Board:~~

- ~~• Accept the District's 2017 Surplus Lands Biennial Assessment conducted in accordance with Governing Board Policy 610-4.~~
- ~~• Approve the surplus of properties identified through the assessment process that are no longer needed for conservation purposes. Such properties are identified in Exhibit 1 and may continue to be conserved through less than fee ownership; transfer of fee ownership to a public entity that currently manages the property through an agreement with the District; or sold for the highest price obtainable. A two-thirds majority vote of the Governing Board is required to surplus property held by the District for conservation purposes.~~
- ~~• Set a minimum price at 5 percent above appraised value for five surplus parcels as listed in Exhibit 1.~~

#### **35. Hydrologic Conditions Report**

Mr. Granville Kinsman, hydrologic data manager, provided a presentation on the hydrologic conditions. This routine report provides information on the general state of the District's hydrologic conditions, by comparing rainfall, surface water, and groundwater levels for the current month to comparable data from the historical record.

Mr. Kinsman stated Hurricane Irma was responsible for a reset of hydrologic conditions in the northern portion of District. Mean rainfall from Irma was 7.56 inches across the District with some areas seeing as much as 12.5 inches.

Mr. Kinsman stated groundwater levels in all areas of the District have improved because of Hurricane Irma and increased rainfall.

Lake levels in the northern lakes have improved, and are now back into the normal range. Tampa Bay and Polk Upland lakes are at the high end of the normal range, and the Lake Wales Ridge lake levels are in the normal range.

River flooding was a major side effect of Hurricane Irma, with all rivers within the District experiencing flooding. Most rivers are returning to normal, except the Withlacoochee River, which is still rising but should crest later this week or early next week.

The Hillsborough River is at near-record flow for this time of year and the City of Tampa Reservoir level was reduced in preparation of the hurricane. The Alafia River is in the above-normal range, and the Bill Young Reservoir level has declined slightly due to a temporary loss of surface water from the Tampa Bypass Canal and Alafia River due to water quality issues resulting from flooding conditions. The Peace River is in upper range of normal, and the reservoir and aquifer storage and recovery has about 468 days of supply.

The rainfall forecast is for a dry and warmer winter, with a projected return to La Niña conditions in the Pacific Ocean. Mr. Kinsman told members that there are still two months left in the hurricane season, and that normal October tropical formation shifts closer to Florida, which could result in more rain events.

This routine report provides information on the general state of the District's hydrologic conditions, by comparing rainfall, surface water, and groundwater levels for the current month to comparable data from the historical record.

This item was presented for the Board's information and no action was required.

**Submit & File Reports - None**

**Routine Reports**

**36. Structure Operations**

**37. Significant Activities**

**Committee Chair Beswick relinquished the gavel to the Regulation Committee Chair Adams who called the meeting to order. (Audio 01:52:30)**

**Regulation Committee**

**Discussion**

**38. Consent Item(s) Moved for Discussion - None**

**39. Consider Water Shortage Order(s) as Necessary**

The Board was told that the current water shortage order would expire at the end of the week.

**40. Denials Referred to the Governing Board**

If any denials are requested to be referred to the Governing Board, these will be presented at the meeting.

**Submit & File Reports - None**

**Routine Reports**

**41. Dover/Plant City Water Use Caution Area Flow Meter and Automatic Meter Reading (AMR) Equipment Implementation Program**

**42. Overpumpage Report**

**43. Individual Permits Issued by District Staff**

**Committee Chair Adams relinquished the gavel to Chair Maggard. (01:52:00)**

**General Counsel's Report**

**Discussion**

**44. Consent Item(s) Moved for Discussion**

**19. Administrative, Enforcement and Litigation Activities that Require Governing Board Approval**

**a. Board Designated Encumbrance Expert - Testimony/Analysis and Administrative Law Judge Costs**

Ms. Karen West, general counsel, explained this item is to encumber funds from the FY2017 budget to FY2018 budget for Administrative Law Judge and expert witnesses in anticipated challenges to the proposed Rainbow River and Crystal River/Kings Bay Minimum Flows and Levels (MFL).

Board Member Schleicher expressed his concerns of using replacement funds, carry-over funds, and reserve funds.



Staff recommended the Board approve the encumbrance of up to \$79,313 of FY2016-17 funds to be added to prior year funds currently encumbered, providing a total of up to \$145,529 for use in FY2017- 18 for expert testimony/analysis and administrative law judge costs.

**A motion was made and seconded to approve the staff recommendation. The motion carried with 12 votes in favor and one against. (Audio 01:54:00)**

**Submit & File Reports – None**

**Routine Reports**

**45. September 2017-Litigation Report**

**46. September 2017-Rulemaking Update**

**Committee/Liaison Reports**

**47. Other Committee/Liaison Report**

Board Member Henslick brought forward a report on the Charlotte Harbor National Estuary Program (CHNEP) Policy Board, expressing his concerns that there appears to be a shift to advocacy in the CHNEP. He asked if the District has a policy regarding Governing Board members representing the District on committees that have an advocacy role.

Board Members asked if the District should fund the CHNEP if the program continues with an advocacy role. Ms. West noted she would follow up on this. Board Members requested that Ms. West provide information to the Board regarding the obligations and responsibilities of the Board and its members regarding advocacy and funding.

**Executive Director's Report**

**48. Executive Director's Report**

Mr. Brian Armstrong, executive director, thanked staff for their response during Hurricane Irma. He also thanked the Governor for his support of the District and the state.

**Chair's Report**

**49. Executive Director and Auditor General's Annual Reports**

Chair Maggard reminded the Board Members it was time for the annual review of the executive director. Packets would be mailed to them and they were asked to follow the instructions and return the information via the FedEx envelope enclosed.

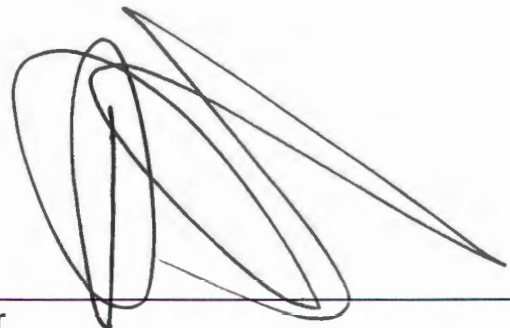
**50. Other**

**51. Employee Milestones**

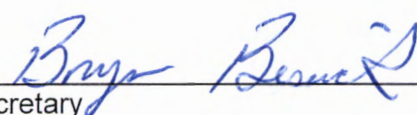
This report is for information only.

The meeting was adjourned at 5:09 p.m.

Chair



Attest:

  
Secretary