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January 22, 2019

MEMORANDUM

TO: Finance/Outreach & Planning Committee
Remaining Governing Board members

FROM: Brian Werthmiller, CPA, Inspector General

SUBJECT: Inspector General Quarterly Update – October 1, 2018 to December 31, 2018

The purpose of a memo is to satisfy Board Policies 140-1 and 140-3 regarding quarterly Inspector General updates with the Finance/Outreach and Planning Committee.

I am pleased to provide to you my first quarterly update. My first day as your Inspector General was October 22, 2018. During the quarter ending 12/31/2018:

- I was able to meet with 12 Board members, the Executive Director, the Assistant Executive Director, all 5 Division Directors, and various District staff. These meetings enhanced my understanding of the District for audit planning purposes and was a component of my risk assessment work which provides a basis for the audit plan. The meeting with the Executive Director was done monthly, which is a requirement per Governing Board policy 140-3.
- The 2017-18 Inspector General Annual Report was completed and presented at the December 2018 Governing Board meeting.
- The 6-month follow-up to the Auditor General's report released July 2018 was completed and presented at the December 2018 Governing Board meeting. This follow-up was forwarded to the Auditor General and the Joint Legislative Auditing Committee.
- My CPA license renewed in December 2018 and the renewal is good through December 31, 2020.

I thank you for this opportunity and I look forward to working with you.