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# Southwest Florida Water Management District

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(352) 796-7211 or 1-800-423-1476 (FL only)

WaterMatters.org

## Bartow Office

170 Century Boulevard  
Bartow, Florida 33830-7700  
(863) 534-1448 or  
1-800-492-7862 (FL only)

## Sarasota Office

78 Sarasota Center Boulevard  
Sarasota, Florida 34240-9770  
(941) 377-3722 or  
1-800-320-3503 (FL only)

## Tampa Office

7601 U.S. 301 North  
Tampa, Florida 33637-6759  
(813) 985-7481 or  
1-800-836-0797 (FL only)

# MEETING NOTICE

## 2024 Public Supply Annual Report, Conservation, and Reclaimed Water Reporting Workshop

The 2024 Public Supply Annual Reports are due by April 1, 2025. The District is holding free virtual workshops to aid in the completion of the Public Supply Annual Report. This report is an important source of information for the District's water supply planning, water use permitting, and water conservation programs.

This year the District will host a live demo on gathering data required for the Public Supply Annual Report as well as give presentations on topics such as Reclaimed Water Deductions, Leak Detection, and Water Conservation Funding opportunities. Additionally, this workshop will cover regulatory requirements and review technical materials for conducting water audits to identify sources of water loss in utility distribution systems.

### Who Should Attend:

Water utility staff/representatives responsible for completion of the Public Supply Annual Report will benefit most from attending one of these workshops. Additionally, utility staff interested in improving water accounting, reducing per capita through reclaimed water deductions, and learning about water conservation funding opportunities would benefit from attending the workshop. There is no charge for the workshops.

### Workshop Objectives:

- Review Public Supply Annual Report and District website
- Demonstrate how to complete Public Supply Annual Report using District tools
- Answer any questions about specific sections of the Public Supply Annual Report
- Discuss regulatory requirements and technical materials to complete Water Audits
- Learn about Reclaimed Water Deduction qualifications and requirements
- Cover the WISE program and water conservation projects funded by the District

### Reservations and Information:

Although the meeting is online, reservations are encouraged. To register, please indicate the workshop you plan to attend and send your name, title, utility name, email address, and telephone number to:

Kaitlyn Maze at [Kaitlyn.Maze@swfwmd.state.fl.us](mailto:Kaitlyn.Maze@swfwmd.state.fl.us).

### Monday, March 3, 2025

#### Microsoft Teams Meeting

1:00 p.m. – 3:00 p.m.

[Click here to join the meeting](#)

### Thursday, March 6, 2025

#### Microsoft Teams Meeting

10:00 a.m. – 12:00 p.m.

[Click here to join the meeting](#)

The Southwest Florida Water Management District (District) does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the District's functions, including access to and participation in the District's programs, services and activities. Anyone requiring reasonable accommodation, or who would like information as to the existence and location of accessible services, activities, and facilities, as provided for in the Americans with Disabilities Act, should contact the Human Resources Office Chief, at 2379 Broad St., Brooksville, FL 34604-6899; telephone (352) 796-7211 or 1-800-423-1476 (FL only); or email [ADACoordinator@WaterMatters.org](mailto:ADACoordinator@WaterMatters.org). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice). If requested, appropriate auxiliary aids and services will be provided at any public meeting, forum, or event of the District. In the event of a complaint, please follow the grievance procedure located at [WaterMatters.org/ADA](http://WaterMatters.org/ADA).