

**DRAFT**

Minutes of the Meeting

**NORTHWEST HILLSBOROUGH BASIN BOARD**  
Southwest Florida Water Management District

Temple Terrace

February 8, 2007

The Northwest Hillsborough Basin Board of the Southwest Florida Water Management District convened for a regular meeting at 1:30 p.m., February 8, 2007, at City Hall in Temple Terrace, Florida.

Board Members Present

Maritza Rovira-Forino, Chair Ex Officio  
Joseph W. J. Robinson, Vice Chair  
Mercy DiMaio, Secretary  
Frank "Lester" Adams, Member  
Devon Higginbotham, Member  
Susan Welsh, Member

Absent Member(s)

None

Recording Secretary

M. Frances Sesler

Staff Members

Lou Kavouras  
Bruce C. Wirth  
Gregg W. Jones  
Rand R. Baldwin  
Maya Burke  
Scott Haberson  
Lisann Morris  
Beth Putnam  
Miki Renner  
Kathy Scott  
Lois Sorensen

A list of others who attended and signed the attendance roster is filed in the permanent files of the Basin. Compact disks of the audio and copies of materials and handouts, as set forth in full herein, are also filed in the permanent files of the District.

*The numbers preceding the items listed below correspond with the published agenda.*

1. **Call to Order and Roll Call**

Chair Rovira-Forino called the meeting to order at 1:30 p.m. Ms. Sesler, the Board's administrative support, called the roll and noted a quorum was present.

2. **Pledge of Allegiance**

Pledge of Allegiance to the American Flag led by Chair Rovira-Forino. She reminded members of the audience if they wish to speak on a particular item, they should fill out a blue card and present it to Ms. Sesler. (CD 1/Track 1)

3. **Additions and Deletions to Agenda**

Ms. Lou Kavouras, Deputy Executive Director, stated there were no additions or deletions to the agenda; however, the wrong Cooperative Funding Agreement was placed behind 5. She noted the correct one was placed at Board members' seats and also was emailed to the members prior to the meeting. Further update to the contract was a single page regarding diversity reporting that was approved by the Governing Board at their January meeting.

4. **Consent Item:**

a. **December 7, 2006, Meeting Minutes**

Basin Board members were provided minutes of the December meeting for review. After consideration, **Ms. Welsh moved, seconded by Ms. Higginbotham, to approve the Consent Item as presented. Motion carried unanimously.** (CD 1/Track 1)

5. **Discussion Items:**

a. **Rocky Creek Lake Enhancement Project**

Ms. Lisann Morris, Senior Professional Engineer, Hydrologic Evaluation Section, provided a brief update on the Rocky Creek Lake Enhancements Project. The District, in cooperation with Tampa Bay Water (TBW), successfully implemented the Lake Enhancement project as a temporary flood control measure during the El-Nino events of 1997-1998 and 2002-2003.

(Mrs. DiMaio and Mr. Robinson entered the meeting at this time.)

The Phase 1 Feasibility Study was finalized in September 2005, with TBW being the lead agency. The final recommendation was to move forward on this project to final design, permitting and construction. After completion of Phase 1, the District became the lead agency for Phases 2 and 3.

District staff negotiated a scope of work and cost with the consultant MACTEC to conduct Phase 2. Because the approved budget estimate for Phase 2 was prepared over five years ago, the new estimated cost to complete this phase is now \$279,600, an increase of \$167,197 (\$83,598.50 each). In order to fund this phase, a transfer of currently budgeted funds for Phase 3 is requested. The cost to perform Phase 2 will not exceed the total project cost of the current funding agreement with TBW. It is anticipated, however, that later this year the agreement with TBW will be amended to reflect updated cost estimates and to extend the completion date to sufficiently account for design, permitting and construction. Estimates for construction services and construction will be included in the proposed fiscal year 2008 budget.

Staff recommended the Board approve increasing the total budget amount for Phase 2 (design and permitting) from \$112,403 to \$279,600, with the District's increased share (\$83,598.50) to be transferred from FY2007 funds currently allocated to Phase 3.

After consideration, **Mr. Robinson moved, seconded by Mr. Adams, to approve the staff recommendation on Rocky Creek Lake Enhancements Project as presented. Motion carried unanimously.** (CD 1/Track 2)

b. **2006 Regional Water Supply Plan**

Mr. Gregg Jones, Director of Resource Conservation and Development Department, provided an overview of the approved 2006 Regional Water Supply Plan (RWSP). The RWSP is an assessment of projected water demands for all use sectors and potential sources of water to meet those demands over a 20-year planning period within the area required by the RWSP. Legislation passed in 1997 requires the water management districts to complete a RWSP for areas with water supply shortfalls and to update it every five years. The District's first RWSP was completed in 2001. The 2006 RWSP is the result of technical investigation and collaboration with local governments, water suppliers and other stakeholders; and shows sufficient water sources exist in the Planning Region to meet water supply demand through 2025.

Ms. Rovira-Forino stated that growth will not only affect our area but the entire State of Florida. The partnership for funding among the Southwest, St. Johns and South Florida Water Management Districts is vital for all resources.

This item was presented for the Board's information; no action was required. (CD 1/ Track 3)

c. **Tampa Bay Regional Reclaimed Water Project Update**

Ms. Kathy Scott, Manager, of Conservation Projects, led the discussion on the Tampa Bay Regional Reclaimed Water Project update. She explained the project resulted from Governing Board direction to develop a project that would utilize Howard F. Curren Advanced Water Treatment Plant (HFC Plant) flows. She mentioned the presentation's purpose is to inform the Board that downstream augmentation is no longer a project component.

In 2000, the Governing Board directed staff to develop a project that would utilize a significant portion of the reclaimed water discharging into Tampa Bay from the City of Tampa's HFC Plant. District staff began working on a concept with the City of Tampa to bring reclaimed water from the HFC Plant to the rapidly expanding New Tampa subdivisions in northern Hillsborough County. The scope, benefits, and costs of the project expanded as Pasco and Hillsborough Counties and Tampa Bay Water joined the project in 2001 and 2002. The project concept was finalized in the February 2004 report entitled, "Tampa Bay Regional Reclaimed Water and Downstream Augmentation Project (TBRRAP)."

This item was presented for the Board's information; no action was required. (CD 1/ Track 4)

d. **Approval of Agreement and Transfer of Funds for Tampa Bay Water's System Configuration II Project**

Mr. Gregg Jones summarized the project and funding recommendation. He said the project must produce 25 million gallons daily (mgd) of new water supply. He explained that several facilities in place would be needed for this project, and Tampa Bay Water's Board at its October 2006 meeting voted to move forward with the System Configuration II Project to meet its 2011 demands. Mr. Jones read the staff recommendations as follows:

1. Recommend the Governing Board approve the agreement with Tampa Bay Water to construct the System Configuration II Project for a total amount of \$232,000,000, with the District's share not to exceed \$116,000,000, and the Northwest Hillsborough Basin's share not to exceed \$6,841,027;
2. Approve the transfer of \$814,866 of Basin funds previously budgeted for the Tampa Bay Regional Reclaimed Water and Downstream Augmentation Project to the System Configuration II Project;
3. Approve the transfer of \$160,651 of Basin funds previously budgeted for the Northwest Hillsborough Interconnect Project to the System Configuration II Project;
4. Approve the transfer of \$975,000 of Water Protection and Sustainability Program trust funds previously budgeted for the Tampa Bay Regional Reclaimed Water and Downstream Augmentation Project to the System Configuration II Project subject to adoption of a future resolution by the Governing Board; and

5. Recommend the Governing Board authorize the Executive Director to sign the agreement.

Ms. Kavouras noted an updated recap, which reflects the five-part staff recommendation, was given to Board members for approval, since the one listed in the notebook is incorrect. She also mentioned a section of the Agreement on pages 8 and 9 which show the new diversity language to be approved. After consideration, **Ms. Welsh moved, seconded by Mr. Robinson, to approve the five-part staff recommendation, as well as the diversity language, that was added to the Cooperative Funding Agreement. Motion carried unanimously.** (CD 1/Track 5)

e. **FY2008 Cooperative Funding Requests**

Ms. Maya Burke, Planner in the Planning Department, reviewed the FY2008 Cooperative Funding procedure and directed the Board to the original applications received in December and provided behind the FY2008 Projects in the meeting notebook. She provided a brief overview of project submittals received and reviewed the District's project ranking process. Staff will return in April with initial project rankings and funding recommendations for the Board's consideration.

This item was presented for the Board's information; no action was required. (CD 1/Track 6)

6. **Reports:**

a. **Water Shortage Update**

Ms. Lois Sorensen, Demand Management Coordinator, reported that Executive Director David Moore signed Order SWF 07-02 to put Severe Water Shortage restrictions into effect due to below normal hydrologic conditions. Before the Order was signed, a public hearing was held on January 9, 2007, so the Executive Director could receive testimony from the general public regarding conditions and resulting impacts. At that time, the Executive Director determined that District action was necessary and all water users should be required to conserve water consistent with the modified "Phase II" restrictions recommended by staff. A copy of the Order, which included a summary of the new restrictions, was included in the notebook as an exhibit to this report.

This item was presented for the Board's information; no action was required. (CD 1/Track 7)

b. **Report on Governing Board Activities**

Ms. Kavouras, reported the Communications Department's media messaging had increased. Three water conservation ads being aired on television and radio and appearing on area billboards were viewed. In addition, the Board viewed a video highlighting the Governing Board's January 30 meeting. This video, narrated by Ms. Kavouras, included information on the Water Shortage Order, conservation ads, water management strategies, a Water Conservation Summit to be held in March, the Peace River Cumulative Impact Study, and minimum flows and levels, among others. (CD 1/Track 8)

7. **Announcements:**

- a. Memorial for Former Governing Board Member Ramon "Ray" F. Campo: Monday, February 12, 2007, 9:00 a.m. Tampa Service Office

- b. Memorial for Former Governing Board Member Ed Chance: Friday, March 2, 2007, 8:30 a.m., Lake Manatee Reserve
- c. Basin Board Education Committee: Tuesday, March 6, 2007, 9:30 a.m., Tampa Service Office
- d. Basin Board Land Resource Committee: Thursday, March 22, 2007, 9:30 a.m., Starkey Environmental Education Center
- e. Next Basin Board Meeting: Thursday, April 5, 2007, 9:00 a.m., Tampa Service Office
- f. Other

8. **Adjournment**

Chair Rovira-Forino requested that a letter of sympathy be sent from the Basin Board to City of Tampa Mayor Iorio for the passing of her father. There being no further business or discussions, Chair Rovira-Forino adjourned the meeting at 3:50 p.m.

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\*\*\*\*Information Items\*\*\*\*

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The items listed below were for the Board's information, intended to keep the Board apprised of completed projects, cancelled projects, and projects that have executed contracts and are ready to begin. These items did not require Board action.

- 1. Budget Transfer Report
- 2. Pasco County Southeast Regional Reclaimed Water Loop (H041) – Execution Notice
- 3. Water Management Program – Maintenance of Watershed Parameters and Models (B206) – Execution Notice