

Approved

Minutes of the Meeting

COASTAL RIVERS BASIN BOARD MEETING Southwest Florida Water Management District

Brooksville, FL

October 14, 2008

The Coastal Rivers Basin Board of the Southwest Florida Water Management District convened for a regular meeting at 9 a.m. on October 14, 2008, at District Headquarters, Brooksville, Florida.

Board Members Present

Judith C. Whitehead, Chair Ex Officio
Randall S. Maggard, Vice Chair
Elaine H. Perry, Secretary
William Y. Bunch, Member
Samuel H. Lyons, Member
John M. Nicolette, Member

Staff Present

Lou Kavouras	Linda Pilcher
Mark Hammond	Brian Armstrong
Gordon McClung	Roy Mazur
Ron Basso	Ken Herd
Beth Putnam	Eric Sutton
Miki Renner	Adam Munson
Jimmy Brooks	Doug Sanders

Recording Secretary: Phyllis Young

An attendance roster is filed in the permanent files of the Basin. Compact disks of the audio and copies of the materials and handouts, as set forth in full herein, are also filed in the permanent files of the Basin.

1. **Call to Order and Roll Call**

Chair Ex Officio Judy Whitehead called the meeting to order at 9 a.m. Phyllis Young, the Board's administrative support, called the roll and noted a quorum was present.

2. **Pledge of Allegiance**

Chair Whitehead led the Pledge of Allegiance to the American Flag. (CD 1/Track 1)

3. **Additions and Deletions to the Agenda**

Deputy Executive Director Lou Kavouras, Outreach, Planning, and Board Services, announced that Agenda Item 4, the Oath of Office, was deleted from the agenda since no gubernatorial appointments or Senate confirmations concerning this Board had been received. (CD 1/Track 1)

4. **Oath of Office for Newly Appointed/Re-Appointed Board Members**

This item was deleted from the agenda, as stated above.

5. **Consent Items:**

After consideration, **Mr. Maggard moved, seconded by Mr. Lyons, to approve the Consent Items below.**

- a. **Minutes of the August 14, 2008, Meeting** – Minutes were approved with one correction: Mr. Lyons noted that he was listed as present at the August 14, but he did not attend the meeting.
- b. **Chassahowitzka Spring Restoration (L767) – First Amendment** - Recommend the Governing Board approve the First Amendment to the agreement with Citrus

County to revise the scope of work and extend the contract expiration date by one year and authorize the Executive Director to sign the amendment.

Motion carried unanimously. (CD 1/Track 2)

6. **Discussion Items:**

a. **Status of Watershed Management Plans**

At the Board's request to be updated on watershed management plans every six months, Gordon McClung, Engineering and Watershed Management Program Director in the Resource Projects Department, provided a status report.

Since flood protection and floodplain information has been a priority for the District since its beginning, the Watershed Management Program is a strategic priority, critical to achieving the District's flood protection goals. Mr. McClung provided background of Watershed Management Program (WMP) and its five elements: (1) Topographic Information, (2) Watershed Evaluation, (3) Watershed Management Plan, (4) Implementation of Best Management Practices, and (5) Maintenance of Watershed Parameters and Models. The District's partnership with the Federal Emergency Management Agency on updates to Flood Insurance Rate Maps (FIRMS) is integral to this process. Specific to the Coastal Rivers Basin, Mr. McClung shared information on the unique karst feature of the Basin and the importance of gathering and storing information, which would aid growth management decisions for local governments and provide science for water resource management decisions at the District.

Mr. McClung's report included an update of recent activities involving development of watershed models in Citrus County, update of watershed models in Pasco and Hernando counties, and the addition of a public review and approval process for the models and results. Before closing, Mr. McClung provided the schedule for peer review in Hernando and Pasco counties that would ultimately lead to the Governing Board's permission to develop the FIRMS.

This item was presented for the Board's information; no action was required. (CD 1/Track 3)

b. **Fiscal Year 2009 Final Budget Adjustment for Ratification**

Assistant Finance Director Linda Pilcher provided information to substantiate a directive from the Governor's Office, which required all water management districts' funds proposed for salary increases be redirected to expedite projects, particularly capital projects, as a proactive strategy to promote economic stimulus for Florida. Ms. Pilcher informed the Board that the District's Governing Board had approved the redirection of budgeted dollars at its September 30, 2008, meeting; a total of \$1.355 million for the District. Provided as an exhibit in the information notebook for this meeting were a list of projects within this Basin to which the redirected, budgeted funds were allocated by the Governing Board for the Basin Board's ratification and a copy of Governor Crist's letter.

Ms. Pilcher's brief report included a breakdown of projects and funding changes with regard to this Basin. She emphasized that the reallocation of funds would not affect the Basin's bottom line budget figure, which the Board approved in August.

For the record, Ms. Pilcher read the staff recommendation, as follows:

To ratify the Governing Board's action to redirect \$16,151 of budgeted dollars that had been allocated for proposed merit increases to the Tampa Bay Water –

System Configuration II Project for \$10,462 and to the Save Our Rivers Weekiwachee Preserve Project for \$5,689.

After consideration, **Mr. Lyons moved, seconded by Ms. Perry, to approve the staff recommendation, as read. Motion carried unanimously.** (CD 1/Track 4)

7. **Report:**

a. **Governing Board Activities**

Chair Whitehead gave highlights of the September 30 Governing Board meeting, which included the swearing in ceremony for the Board's thirteenth member, Doug Tharp of Sumter County. (CD 1/Track 5)

8. **Announcements:**

Ms. Kavouras brought the Board's attention to announcements listed on the meeting agenda. (CD 1/Track 6)

9. **Adjournment**

The day's business being complete, Chair Whitehead adjourned the meeting at 9:46 a.m.

******Information Items******

The item(s) listed below were for the Board's information, intended to keep the Board apprised of completed projects, cancelled projects, and projects that have executed contracts and are ready to begin. No Board action was required at this time.

1. Budget Transfer Report
2. Implementation of Best Management Practices in Hammock Creek Watershed (L646) - Execution Notice
3. Water's Journey Interactive Exhibit (L693) at the Glazer Children's Museum of Tampa SWFWMD Agreement No. 08CC000092 - Execution Notice

Approved

Minutes of the Planning Workshop

COASTAL RIVERS BASIN BOARD MEETING Southwest Florida Water Management District

Brooksville, FL

October 14, 2008

The Coastal Rivers Basin Board of the Southwest Florida Water Management District convened for its annual planning workshop at 9:47 a.m. immediately following the regular meeting on October 14, 2008, at District Headquarters, Brooksville, Florida.

Board Members Present

Judith C. Whitehead, Chair Ex Officio
Randall S. Maggard, Vice Chair
Elaine H. Perry, Secretary
William Y. Bunch, Member
Samuel H. Lyons, Member
John M. Nicolette, Member

Staff Present

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Jimmy Brooks	Doug Sanders

Recording Secretary: Phyllis Young

An attendance roster is filed in the permanent files of the Basin. Compact disks of the audio and copies of the materials and handouts, as set forth in full herein, are also filed in the permanent files of the Basin.

1. **Welcome and Opening Remarks**

Chair Ex Officio Judy Whitehead called the workshop to order at 9:47 a.m. and stated this workshop is a great opportunity to discuss issues and decide how the Basin's dollars should be spent. The workshop was informal; no voting was necessary. Board members were encouraged to take part in the discussion. Chair Whitehead brought members' attention to a brochure of the Basin's accomplishment for fiscal year (FY) 2008. The other seven Basin Boards were provided similar brochures, specific to each Board.
(CD 1/Track 7)

2. **Introduction/Workshop Purpose**

Deputy Executive Director Lou Kavouras welcomed members to their annual planning workshop and explained the emphasis of the workshop would be on future trends and priorities. Ms. Kavouras stated the intended outcome of the workshop is an understanding of how all parts of the District align with the District's strategic priorities and how the Basin Board contributes to achieving these objectives through cooperative and other funding mechanisms. (CD 1/Track 7)

3. **White Card Exercise**

Basin Planner Doug Sanders explained an interactive "white card" exercise, which would be integral to compiling a list of the Basin's priorities for FY2010. Mr. Sanders asked Board members to write, on the white card provided, the three priorities—challenges or issues—they felt should be considered in determining how cooperative projects would be ranked and the Basin's budget dollars spent. The responses would be combined and used later in the workshop to come to a consensus on the Basin's priorities. (CD 1/Track 8)

4. **Governing Board Strategic Priorities**

Planning Director Roy Mazur presented a brief update of the District's Strategic Plan, which includes a refinement of the District's strategic priorities and focuses on performance measures that demonstrate progress in achieving the priorities. The update also addressed how the Strategic Plan and the Basin's priorities are linked. (CD 1/Track 8)

5. **Basin Board Outlook and Priorities**

a. **Basin Trends Analysis**

Mr. Sanders emphasized that this is the Board members' workshop and their comments are welcome at any time. He also stressed the importance of the Basin Board's link to local communities and its part in implementing the District's mission.

Graphs and pie charts were used to show the Basin's funding trends by area of responsibility and strategic budget priorities. Also included in the presentation were challenges the Basin faces: limited alternative sources, economic challenges, and development pressures. (CD 1/Track 10)

b. **Discussion of Basin Priorities and Funding Strategies**

Brian Armstrong, Water Supply and Resource Development Manager, provided an update on the continuing financial commitments of the Basin Board and challenges to meet the resource management needs of the District and the Basin. He used graphs to show projected water needs and funding sources for the District's planning areas, including Northern Tampa Bay, the Southern Water Use Caution Area (SWUCA), the Peace River/Manasota Regional Water Supply Authority, Polk County Water Supply Development, and the Upper Peace River Restoration. The graphs depicted estimated project costs, the Basin's estimated project costs, cost share allocation, and potential Water Supply and Resource Development funding versus estimated project costs. Mr. Armstrong commented on the basis for the projections used in his presentation and shared several conclusions regarding the Basin's budgetary challenges.

- The Coastal Rivers Basin is well positioned to meet financial demands for known water supply development projects and needs to "stay the course."
- Success in obtaining State and Federal grants for projects could significantly lower cost contributions.
- Projected funding plan elements need to be reviewed and updated annually. (CD 1/Track 10)

At this time, Chair Whitehead called for a brief break.

When the Board reconvened, Mr. Sanders highlighted current Basin projects categorized by area of responsibility and used graphs to show cooperative project percentages by Basin priority. (CD 1/Track 11)

As a continuation of the "white card" exercise, staff had combined Board members' suggested priorities on posters that were placed on the meeting room wall. Each Board member was given five red dots to place beside the topic(s) they feel are most important to the Basin. The five dots could be placed by five separate items or any combination of five.

For clarity, Mr. Sanders reviewed the Board's suggestions before members began putting their dots in place. After that task was done, Board members, Mr. Sanders,

and other staff participated in thorough discussion of the items listed on the posters until the Board came to agreement on a list of strategic budget priorities, which would be a guide for the FY2010 cooperative funding cycle and other budget considerations. Staff would review, check spelling, grammar, etc., and provide the revised priorities to the Board and cooperators prior to the December 2008 deadline for submittal of cooperative funding applications. The updated priorities will be included in each Basin Board meeting notebook. (CD 1/Track 12)

6. **Open Discussion**

During this time, the Board participated in brief discussion of topics including the shutting down of the reclaimed water plant at U.S. 19 and Osowaw Boulevard; proposed Progress Energy nuclear plants in Levy County; Annutteliga Hammock; and Amendment Four, regarding less-than-fee land purchases.

7. **Adjournment**

When no further comments were forthcoming, Chair Whitehead adjourned the workshop at noon. (CD 1/Track 12)