

# APPROVED

## MINUTES OF THE MEETING

### HILLSBOROUGH RIVER BASIN BOARD SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT

Tampa, Florida

October 7, 2008

The Hillsborough River Basin Board of the Southwest Florida Water Management District convened for a regular meeting at 9:00 a.m. on October 7, 2008, at the Tampa Service Office.

#### Board Members Present

Hugh Gramling, Chair Ex Officio  
George R. Burt, Vice Chair  
Renee Benton, Secretary  
Devon Higginbotham, Member

#### Member Absent

Gary P. Reckart, Member

#### Recording Secretary

Annette D. Zielinski

#### Staff Members Present

Bruce C. Wirth  
Lou Kavouras  
Eric DeHaven  
Marty Kelly  
Roy Mazur  
Linda Pilcher  
Maya Burke  
Will Miller  
Beth Putnam  
Miki Renner  
Virginia Sternberger

A list of others who attended and signed the attendance roster is filed in the permanent files of the Basin. Compact discs of the audio and copies of materials and handouts, as set forth in full herein, are also filed in the permanent files of the District.

#### 1. Call to Order and Roll Call

Chair Gramling called the meeting to order at 9:00 a.m. Ms. Zielinski called the roll and noted a quorum was present. (CD 1/Track 1 – 00:00/00:42)

#### 2. Pledge of Allegiance to the American Flag

Chair Gramling led the Pledge of Allegiance to the American Flag.

#### 3. Additions/Deletions to Agenda

Ms. Kavouras said Item 4, Oath of Office for Newly Appointed Board Member, was deleted from the agenda.

Two Discussion Items have been added to today's agenda, the FY2009 Hillsborough River Watershed Awareness Week Proclamation and the Fiscal Year 2009 Final Budget Adjustment for Ratification.

#### 4. Oath of Office for Newly Appointed Board Member

This item was deleted from the agenda.

#### 5. Consent Items:

##### a. Minutes of the August 11, 2008, meeting

Staff recommended approval of the August 11, 2008, meeting minutes, as presented.

##### b. Funding Agreement Between the City of Tampa for the Recovery of the Lower Hillsborough River – Sulphur Springs Pool Upper Weir & Gates and Sulphur Springs Pumping Station Project (H400)

Staff recommended the Governing Board approve the agreement effective as of October 1, 2008, with the City of Tampa for \$2,480,000, with the District's share not to

exceed \$1,240,000 and the Hillsborough River Basin Board's share not to exceed \$465,000; and authorize the Executive Director to sign the agreement.

Following consideration, **Mr. Burt moved, seconded by Ms. Benton, to approve the Consent Items. Motion carried unanimously.** (CD 1/Track 2 – 00:00/01:21)

**Add-On**

**FY2009 Hillsborough River Watershed Awareness Week Proclamation**

Ms. Virginia Sternberger, Senior Communication Coordinator, said November 15-22, 2008, will be the Hillsborough River Watershed Awareness Week. The District is working with several partners to coordinate programs that enhance awareness of the importance of the Hillsborough River watershed. The week will include a variety of educational events. The week will begin with the Hillsborough River State Watershed Alliance's special event, A River Runs Through It, at the Hillsborough River State Park on Saturday, November 15, and ending with the Mayor's Beautification Program's annual river cleanup, Rollin' On the River, at Lowry Park on Saturday, November 22.

Staff recommended that the Hillsborough River Basin Board declare the week of November 15-22, 2008, as Hillsborough River Watershed Awareness Week.

Following consideration, **Mr. Burt moved, seconded by Ms. Benton, to approve the staff recommendation. Motion carried unanimously.** (CD 1/Track 3 – 00:00/02:10)

**Add-On**

**Fiscal Year 2009 Final Budget Adjustment for Ratification**

Ms. Linda Pilcher, Assistant Finance Director, Finance Department, said she would be seeking ratification of the action taken by the Governing Board on September 30, 2008 to change the Basin's budget in response to direction received from Governor Crist in his budget approval letter.

Staff recommended to ratify the Governing Board's action to redirect \$24,758 of budgeted dollars that had been allocated for proposed merit increases to the Tampa Bay Water – System Configuration II Project for \$19,000 and to the Save Our Rivers Cypress Creek project for \$5,758.

Ms. Benton requested a copy of the Range Penetration Plan for employees. Ms. Benton said she wanted to recognize the District's employees and let them how grateful the Board is for all of their hard work, especially during these difficult economic times.

Following consideration, **Ms. Benton moved, seconded by Mr. Burt, to ratify the staff recommendation. Motion carried unanimously.** (CD 1/Track 3 – 02:10/08:49)

**6. Report**

**a. Governing Board Activities**

Mr. Gramling announced that Mr. Douglas Tharp, from Sumter County, was appointed in September as the thirteenth member of the Governing Board. Mr. Tharp will serve as Co-Chair Ex Officio of the Withlacoochee River Basin Board. The Governing Board unanimously voted to extend the current Water Shortage Order through February 27, 2009 that limits outdoor watering to one day per week. The Governing Board is moving forward with delegating certain individual water use and environmental permits to the staff level. The FY2009 Adopted Budget is \$376.5 million, which is four percent lower than the current budget.

**7. Announcements:**

Ms. Kavouras reviewed the following announcements. (CD 1/Track 4 – 00:00/07:59)

- a. Polk's Nature Discovery Center Grand Opening: Friday, October 31, 2008, 11 a.m., Circle B Bar Reserve, Lakeland
- b. Basin Board Education Committee: Tuesday, November 4, 9:30 a.m., Tampa Service Office
- c. Partners in Watershed Education Awards: Wednesday, November 19, 2008, 9:00 a.m., Crowne Plaza Hotel, Tampa
- d. State of the Water Resources Workshop: Friday, November 21, 2008, 8 a.m., InterContinental Tampa Hotel
- e. Public Land Acquisition and Management Partnership Conference: December 3-5, 2008, Hyatt Regency Jacksonville Riverfront, Jacksonville
- f. Basin Board Land Resources Committee: Wednesday, December 3, 2008, 5 p.m., during the Public Land Acquisition and Management Partnership Conference
- g. Next Basin Board Meeting: Tuesday, December 2, 2008, 9:00 a.m., Tampa Service Office
- h. Other

8. **Adjournment**

Since there was no further business to come before the Board, Chair Gramling adjourned the meeting at 9:23 a.m.

---

★ ★ ★ Information Items ★ ★ ★

The item(s) listed below are for the Board's information, intended to keep the Board apprised of completed projects, cancelled projects, and projects that have executed contracts and are ready to begin. The item(s) did not require Board action at this time. Formal presentations were not made, but staff will make presentations and/or answer questions at the next Board meeting, if requested.

1. Implementation of Best Management Practices in Cypress Creek Watershed (L732) - Execution Notice
2. Implementation of Best Management Practices in East Pasco Watersheds (L653) - Execution Notice
3. Implementation of Best Management Practices in Trout Creek Watershed (L734) - Execution Notice
4. Palm River Restoration (W367) – Execution Notice

Attest:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
  
*The District does not discriminate based on disability. Anyone requiring reasonable accommodation under the ADA should contact the Executive Department at (352) 796-7211 or 1-800-423-1476 (Florida only), extension 4610; TDD only, 1-800-231-6103 (Florida); fax (352) 754-6874.*

# APPROVED

## Minutes of the Planning Workshop

### **HILLSBOROUGH RIVER BASIN BOARD** Southwest Florida Water Management District

Tampa, Florida

October 7, 2008

The Hillsborough River Basin Board of the Southwest Florida Water Management District convened for the annual planning workshop on October 7, 2008, at 9:24 a.m., in the Tampa Service Office.

#### **Board Members Present**

Hugh Gramling, Chair Ex Officio  
George R. Burt, Vice Chair  
Renee Benton, Secretary  
Devon Higginbotham, Member

#### **Board Members Absent**

Gary P. Reckart, Member

#### **Recording Secretary**

Annette D. Zielinski

#### **Staff Members**

Lou Kavouras  
Eric DeHaven  
Mark Hammond  
Marty Kelly  
Roy Mazur  
Linda Pilcher  
Brian Armstrong  
Maya Burke  
Sid Flannery  
Will Miller  
Beth Putnam  
Miki Renner  
Kathy Scott

A list of others who attended and signed the attendance roster is filed in the permanent files of the Basin. Compact disks of the audio and copies of materials and handouts, as set forth in full herein, are also filed in the permanent files of the District.

*The numbers preceding the items listed below correspond with the published agenda.*

#### 1. **Welcome and Opening Remarks**

Board Chair Ex Officio, Hugh Gramling, welcomed the members, staff and attendees to the workshop and provided introductory remarks. The workshop was informal; no voting was necessary. Board members were encouraged to take part in the discussion. Chair Gramling brought members' attention to a brochure of the Basin's accomplishment for fiscal year (FY) 2008. The other seven Basin Boards were provided similar brochures, specific to each Board.

#### 2. **Introduction/Workshop Purpose**

Ms. Lou Kavouras, Deputy Executive Director, Outreach, Planning and Board Services, said the Workshop will begin with a discussion of the purpose of an Annual Planning Workshop. These workshops provide an opportunity for the Board to discuss emerging water management issues in the basin and discuss strategic options for addressing these issues and furthering the mission of the District. Workshop results provide guidance to the Board as it begins annual budget deliberations, as well as to staff and cooperators regarding the Basin Board's most important priorities. The intended outcome of the workshop is an understanding of how all parts of the District, including the Governing Board, Basin Boards and cooperative efforts with partners, align with the District's strategic priorities and how the

Basin Board contributes to achieving these objectives through cooperative and other funding mechanisms. (CD-1/Track 5/00:00 – 06:09)

3. **White Card Exercise**

Ms. Maya Burke, Hillsborough River Basin Planner, explained an interactive "white card" exercise, which would be integral to compiling a list of the Basin's priorities for FY2010. Ms. Burke asked Board members to write, on the white card provided, the three priorities—challenges or issues—they felt should be considered in determining how cooperative projects would be ranked and the Basin's budget dollars spent. The responses would be combined and used later in the workshop to come to a consensus on the Basin's priorities. (CD-1/Track 6/00:00 – 03:59)

4. **Governing Board Strategic Priorities**

Mr. Roy Mazur, P.E., Director, Planning Department, presented a brief update of the District's Strategic Plan, which includes a refinement of the District's strategic priorities and focuses on performance measures that demonstrate progress in achieving the priorities. The update also addressed how the Strategic Plan and the Basin's priorities are linked. (CD 1/Track 6/03:59 – 16:48)

5. **Basin Board Budget Outlook and Priorities**

a. **Basin Trends Analysis**

Ms. Burke, and staff will led a discussion of trends within the basin. This included analyses of the Basin Board budget trends by area of responsibility and the current budget by Basin Board priorities. Local government priorities were also discussed in the context of their capital improvement plans or other indicators. And the District's Long Range Water Supply and Resource Development Funding Plan was presented, with a focus on major projects within the basin and the adequacy of projected revenues to fund these projects.

Ms. Burke emphasized that this was the Board members' workshop and their comments were welcome at any time. She also stressed the importance of the Basin Board's link to local communities and its part in implementing the District's mission. (CD 1/Track 7/00:00 – 15:44)

Chair Gramling heard public comment.

Mr. Chuck Walter, Director of the Stormwater Department, City of Tampa, and representing the State Stormwater Technical Advisory Committee, said he came to address the Hillsborough River Basin Board today because of the basin's abundant surface water supply. He asked the Board members to give projects that involve Total Maximum Daily Loads (TMDLs) a little more consideration for the benefit of using the area's surface water. (CD 1/Track 8/00:00 – 03:44)

Graphs and pie charts were used to show the Basin's funding trends by area of responsibility and strategic budget priorities. Also included in the presentation were challenges the Basin faces: limited alternative sources, economic challenges, and development pressures. (CD 1/Track 8/03:44 – 14:20)

b. **Discussion of Basin Priorities and Funding Strategies**

Mr. Brian Armstrong, Manager, Water Supply and Resource Development, provided an update on the continuing financial commitments of the Basin Board and challenges to meet the resource management needs of the District and the Basin. He used graphs to show projected water needs and funding sources for the District's planning areas, including Northern Tampa Bay, the Southern Water Use Caution Area (SWUCA), the Peace River/Manasota Regional Water Supply Authority, Polk County Water Supply Development, and the Upper Peace River Restoration. The graphs depicted estimated project costs, the

Basin's estimated project costs, cost share allocation, and potential Water Supply and Resource Development funding versus estimated project costs. Mr. Armstrong commented on the basis for the projections used in his presentation and shared several conclusions regarding the Basin's budgetary challenges.

- No increase in millage rates or revenue growth projected over planning period ending in 2025
- Funding allocation for Water Supply Resource Development (WSRD) projects is based on three-year average of ad valorem funding for WSRD
- Available WSRD reserves applied to first year (2010) funding requirements
- No projected future SB444 funds
- No other State or Federal funding included in this analysis
- Project costs are reported in 2009 dollars

Mr. Armstrong conveyed these conclusions. (CD 1/Track 9/00:00 – 09:55)

- Hillsborough River Basin well positioned to meet financial demands for known water supply development projects
- Need to "stay the course"
- Success in obtaining State and Federal grants for projects could significantly lower District cost contributions
- Need to annually review and update projected funding plan elements

Ms. Burke highlighted current Basin projects categorized by area of responsibility and used graphs to show cooperative project percentages by Basin priority.

Chair Gramling provided a short break.

Following the break as a continuation of the "white card" exercise, staff had combined Board members' suggested priorities on posters that were placed on the meeting room wall. Each Board member was given five red dots to place beside the topic(s) they feel are most important to the Basin. The five dots could be placed by five separate items or any combination of five. (CD 1/Track 10/00:00 – 16:04)

For clarity, Ms. Burke reviewed the Board's suggestions before members began putting their dots in place. After that task was done, Board members, Ms. Burke, and other staff participated in thorough discussion of the items listed on the posters until the Board came to agreement on a list of strategic budget priorities, which would be a guide for the FY2010 cooperative funding cycle and other budget considerations. Staff would review, check spelling, grammar, etc., and provide the revised priorities to the Board and cooperators prior to the December 2008 deadline for submittal of cooperative funding applications. The updated priorities will be included in each Basin Board meeting notebook. (CD 1/Track 11/00:00 – 74:47)

6. **Open Discussion**

An opportunity was provided for Board members to expand on topics presented during the workshop and to discuss issues and topics previously identified that are important to them.

7. **Adjournment**

Chair Gramling expressed his appreciation to everyone who attended today's workshop and adjourned the meeting at 12:15 p.m.

Attest:

\_\_\_\_\_  
Chairman

\_\_\_\_\_

*The District does not discriminate based on disability. Anyone requiring reasonable accommodation under the ADA should contact the Executive Department at (352) 796-7211 or 1-800-423-1476 (Florida only), extension 4606; TDD only, 1-800-231-6103 (Florida); fax (352) 754-6874/SunCom 663-6874.*